

**VILLAGE OF PANTHER CREEK
THE WOODLANDS TOWNSHIP
RESIDENTIAL DESIGN REVIEW COMMITTEE
DRAFT REGULAR MEETING MINUTES**

November 11, 2010
2201 Lake Woodlands Drive
The Woodlands Township Service Center at 3:00 p.m.

Members Present: Kim Lewis, Barby Carroll, Marsha Carlton, and Susan Pennock
Staff Present: Devon Jordan and Susan Schneider

A. Welcome/call to order

The meeting was called to order by RDRC Vice Chair Barby Carroll at 3:15 p.m.

B. Approve Minutes of October 14, 2010

It was moved by Marsha Carlton and seconded by Kim Lewis to approve the minutes as presented.

C. Review and Disposition of the applications on the Review List for November 11, 2010, attached "Exhibit A."

The Panther Creek RDRC Members reviewed and acted upon the application review list of November 11, 2010. All items were approved unanimously.

D. Report on the Staff Approval List November 11, 2010

The summary Staff approval list was reviewed and accepted by all members present.

E. Public Comments (3 minutes)

There were no public comments.

F. Committee Member Comments

Kim Lewis asked about the status of the report that Dan Lewis requested to see at the last RDRC meeting. The report will show the total number of applications reviewed by the committee, number of staff approved applications via the Staff Approval List Report, how many applications were approved, and how many were disapproved that went forward to the DSC since January 1, 2010. The request was asked to see what impact the RDRC is having on applications that come forward to them on a monthly basis. Kim Lewis also had a question in reference to how affected neighbor letters are sent and who should receive these.

G. Staff Comments

Staff informed Mrs. Lewis that the report requested by Dan Lewis would take more time to research and that it would be available at the next scheduled RDRC meeting. Staff also informed Mrs. Lewis that properties within a 75' radius usually receive affected neighbor letters that specify what issue is going forward to the DSC from an adjoining or neighboring property.

H. Adjournment

There being no further business, the meeting was adjourned by Susan Pennock at 3:40 p.m. The motion was seconded by Kim Lewis. The motion carried unanimously.

Exhibit A - Village of Panther Creek*
Application Review List for November 11, 2010

Item	Applications Reviewed	Owner Name	Property Address	Sec	Block	Lot	Committee Action
1	Breezeway enclosure	MARTYN K HUNT	18 LEEWARD COVE DR	0024	0001	0005	Cond. App.
2	Doors & windows	MARTYN K HUNT	18 LEEWARD COVE DR	0024	0001	0005	Approved
3	Fence & gates	MARTYN K HUNT	18 LEEWARD COVE DR	0024	0001	0005	Cond. App.
4	Fountain	MARTYN K HUNT	18 LEEWARD COVE DR	0024	0001	0005	Approved
5	Paving	WILLIAM SHACKLEFORD	25 FEATHER BRANCH CT	0029	0003	0087	Disapproved
6	Color	BETTY J GRAY	30 BITTERWOOD CIR	0020	0002	0005	Disapproved
7	Playhouse	BETTY J GRAY	30 BITTERWOOD CIR	0020	0002	0005	Disapproved
8	Roof	JOHN R LOGAN	31 PEBBLE COVE DR	0024	0001	0048	Disapproved
9	Patio Cover and related improvements	JAMES E FERGUSON	47 VISTA COVE DR	0034	0001	0034	Disapproved
10	Pavers and related improvements	JAMES E FERGUSON	47 VISTA COVE DR	0034	0001	0034	Disapproved
11	Patio	SOCORRO CORTES	62 WILLOWWOOD CIR	0001	0000	0062	Approved
12	Patio	ROBERT R TODD	63 N MISTY MORNING TRCE	0031	0001	0008	Disapproved
13	Fence with gates and related improvements	THOMAS A WERTHEIM	43 PLEASURE COVE DR	0024	0002	0013	Cond. App.
14	Fountain	THOMAS A WERTHEIM	43 PLEASURE COVE DR	0024	0002	0013	Approved