

**VILLAGE OF PANTHER CREEK
THE WOODLANDS TOWNSHIP
RESIDENTIAL DESIGN REVIEW COMMITTEE
MEETING MINUTES**

December 8, 2011

2801 Technology Forest Boulevard
The Woodlands Township Service Center at 3:00 p.m.

Members Present: Kimber Lewis, Dan Lewis, Susan Pennock and Jay Mac Sanders

Staff Present: Devon Jorden and Susan Schneider

A. Welcome/call to order

The meeting was called to order by Dan Lewis at 3:03 p.m.

B. Approve Minutes of November 10, 2011

It was moved by Kimber Lewis and seconded by Susan Pennock that the minutes of November 10, 2011 be approved as presented.

C. Consideration and Action Concerning Absence of Any Committee Member

The Committee inquired about the absence of Barby Carroll and after staff noted that Mr. Carroll did notify staff of his absence, it was moved by Kimber Lewis and seconded by Susan Pennock to excuse the absence of Barby Carroll.

D. Review and Disposition of the applications on the Review List, "Exhibit A"

The applications on the review list was reviewed and accepted by all members present.

E. Report on the Staff Approval List for December 8, 2011

The summary staff approval list was reviewed and accepted by all members present.

F. Public Comments (3 minutes)

There were no public comments.

G. Committee Member Comments

Dan Lewis asked when filing began to run for the next term of the Panther Creek RDRC.

H. Staff Comments

Devon Jorden addressed Dan Lewis' question regarding filing dates for the running of another seat on the Panther Creek RDRC and explained that filing begins on Thursday, December 19th at 8:30am and ends on Thursday, January 19th at 5:00pm. Devon Jorden also welcomed the committee to our the new building and explained that the building is still under construction and that an open house for the public has been scheduled for January 28, 2012.

I. Adjournment

There being no further business, the meeting was adjourned by Dan Lewis at 3:46 p.m.

The motion was seconded by Susan Pennock. The motion carried unanimously.

EXHIBIT A - VILLAGE OF PANTHER CREEK
APPLICATION REVIEW LIST - DECEMBER 8, 2011

| Item | Applications Reviewed | Owner Name | Property Address | Sec | Block | Lot | Action |
|-------------|---|-------------------|-------------------------|------------|--------------|------------|--------------------------------|
| 1 | Patio And Related Improvements | Michael E Zapata | 11 Greeningdon St | 0012 | 0002 | 0007 | Disapproved |
| 2 | Arbor And Related Improvements | Wade Cothran | 29 Spurwood Ct | 0015 | 0001 | 0014 | Staff Approved |
| 3 | Fence And Related Improvements | Wade Cothran | 29 Spurwood Ct | 0015 | 0001 | 0014 | Staff Approved |
| 4 | Arbor And Related Improvements | Wade Cothran | 29 Spurwood Ct | 0015 | 0001 | 0014 | Staff Approved With Conditions |
| 5 | Summer Kitchen And Related Improvements | Wade Cothran | 29 Spurwood Ct | 0015 | 0001 | 0014 | Staff Approved With Conditions |
| 6 | Pavers And Related Improvements | Wade Cothran | 29 Spurwood Ct | 0015 | 0001 | 0014 | Staff Approved |
| 7 | Deck And Related Improvements | Wade Cothran | 29 Spurwood Ct | 0015 | 0001 | 0014 | Staff Approved |
| 8 | Yard Structure – Brick Column | Joseph Perugini | 37 Coralberry Rd | 0001 | 0005 | 0019 | Approved With Conditions |
| 9 | Fence And Related Improvements | Bharat B Latthe | 37 Leeward Cove Dr | 0024 | 0002 | 0002 | Approved |
| 10 | Summer Kitchen And Related Improvements | Bharat B Latthe | 37 Leeward Cove Dr | 0024 | 0002 | 0002 | Approved With Conditions |
| 11 | Yard Structure – Bird Feeder | James K Vanzandt | 40 Coralberry Rd | 0001 | 0001 | 0018 | Approved With Conditions |