

**VILLAGE OF PANTHER CREEK
THE WOODLANDS TOWNSHIP
RESIDENTIAL DESIGN REVIEW COMMITTEE
DRAFT MEETING MINUTES**

March 8, 2012

2801 Technology Forest Boulevard

The Woodlands Township Service Center at 3:00 p.m.

Members Present: Susan Pennock, Barby Carroll, Carmen Mulraney, and Jay Mac Sanders

Staff Present: Devon Jorden, Susan Schneider and Kim McKenna

A. Welcome/call to order

The meeting was called to order by Devon Jorden at 3:05 p.m.

B. Consideration and Action of Minutes of February 9, 2012

It was moved by Susan Pennock and seconded by Barby Carroll that the minutes of February 9, 2012 be approved as presented.

C. Discussion Of Proposed Changes To The Residential Development Standards Regarding Trash And Recycle Cart Screening
Kim McKenna, Property Compliance Manager for the Township, reviewed the proposed changes to the Residential Development Standards regarding trash and recycle cart screening. She explained the proposed changes so that the committee members would be informed on what changes to the existing Standards were being proposed to the DSC.

D. Consideration and Action of Election of Residential Design Review Committee Chairperson, Vice Chairperson and Election Committee Representative

After some discussion, it was moved by Susan Pennock and seconded by Jay Mac Sanders and seconded by Susan Pennock that Carmen Mulraney be elected as the new Chairperson, Susan Pennock be elected as the Vice Chairperson, and Doug OwYang be elected as the Election Committee Representative. The vote passed unanimously.

E. Consideration and Action Concerning Absence of Any Committee Member

It was discussed by the committee and a question was posed asking if an absence from an RDRC meeting during a previous term should be counted, if unexcused, toward the number of unexcused absences allowed per term. It was then moved by Susan Pennock and seconded by Carmen Mulraney that the absence of Jay Mac Sanders from the RDRC meeting of February 9, 2012 be tabled for more review of the rule and that the absence of Doug OwYang be excused for the present meeting.

F. Review and Disposition of the applications on the Review List, "Exhibit A"

The applications on the review list was reviewed and accepted by all members present.

G. Report on the Staff Approval List for March 8, 2012

The summary staff approval list was reviewed and accepted by all members present.

H. Public Comments (3 minutes)

There were no public comments.

I. Committee Member Comments

There were no committee member comments.

J. Staff Comments

Devon Jorden addressed the question regarding absences outside of the current term for committee members and said he would get additional information regarding the question. Devon Jorden reminded the new committee members to be sure they complete the Open Meetings Act training and submit the certificate of completion to staff. Devon Jorden also informed the committee about the upcoming Governance Forum that was scheduled for later during the month and that attendance was highly recommended. Lastly, Devon Jorden handed out Public Access forms and requested that they be filled out and given back to him before the end of the meeting.

K. Adjournment

There being no further business, the meeting was adjourned by Susan Pennock at 5:25pm. The motion was seconded by Jay Mac Sanders. The motion carried unanimously.

Exhibit A - Village Of Panther Creek

Application Review List

March 8, 2012

Item	Applications Reviewed	Owner Name	Property Address	Sec	Blck	Lot	Action
1	Fence	G Michael Colton	10 Ground Brier Ct	0001	0005	0026	Staff Approved With Conditions
2	Walkway	Trudy D Regnier	112 Fallshire Dr	0012	0002	0004	Disapproved
3	Patio	Trudy D Regnier	112 Fallshire Dr	0012	0002	0004	Disapproved
4	Deck And Fence	Travis H Walker	15 Wind Trace Ct	0018	0002	0037	Staff Approved
5	Paving	Vi Vuong	16 Spicebush Ct	0005	0005	0009	Staff Approved With Conditions
6	Walkways	Robert J Schumaker	18 Lucky Leaf Ct	0030	0003	0013	Disapproved
7	Tree Removal	Mark R Sommer	19 Summer Morning Ct	0005	0001	0020	Staff Approved With Conditions
8	Wood Deck	Mark R Sommer	19 Summer Morning Ct	0005	0001	0020	Staff Approved
9	Doors	Mark R Sommer	19 Summer Morning Ct	0005	0001	0020	Staff Approved
10	Fence	Mark R Sommer	19 Summer Morning Ct	0005	0001	0020	Disapproved
11	Spa	Mark R Sommer	19 Summer Morning Ct	0005	0001	0020	Approved With Conditions
12	In-Ground Pool	Gary D & Deborah D Packer Trust	3 Regent Sq	0045	0001	0001	Disapproved
13	Arbor	Gary D & Deborah D Packer Trust	3 Regent Sq	0045	0001	0001	Disapproved
14	Summer Kitchen	Gary D & Deborah D Packer Trust	3 Regent Sq	0045	0001	0001	Disapproved
15	Firepit	Gary D & Deborah D Packer Trust	3 Regent Sq	0045	0001	0001	Disapproved
16	Pergola	Elaine Gerber	31 N Lakemist Harbour Pl	0038	0001	0001	Staff Approved With Conditions
17	Summer Kitchen	Elaine Gerber	31 N Lakemist Harbour Pl	0038	0001	0001	Staff Approved With Conditions
18	Patio	Elaine Gerber	31 N Lakemist Harbour Pl	0038	0001	0001	Staff Approved
19	Fence	William J Downs	37 W Wedgewood Gln	0011	0001	0034	Disapproved
20	Wood Deck	William J Downs	37 W Wedgewood Gln	0011	0001	0034	Disapproved
21	Pavers	William J Downs	37 W Wedgewood Gln	0011	0001	0034	Staff Approved
22	Patio Cover	Cinda Redmond	39 Leeward Cove Dr	0024	0002	0003	Disapproved
23	Stone Bench & Patio	Cinda Redmond	39 Leeward Cove Dr	0024	0002	0003	Disapproved
24	Deck	Thomas A Wertheim	43 Pleasure Cove Dr	0024	0002	0013	Approved With Conditions
25	Paving	Thomas A Wertheim	43 Pleasure Cove Dr	0024	0002	0013	Approved With Conditions
26	Firepit	Thomas A Wertheim	43 Pleasure Cove Dr	0024	0002	0013	Tabled

27	Yard Structures	Murray B Fershtman	48 S Woodstock Circle Dr	0002	0001	0043	Staff Approved
28	Fence	Donald W Strassner	85 S Waxberry Rd	0001	0001	0030	Withdrawn
29	Fence	Daniel A Vertrees	94 Windward Cv	0042	0001	0002	Disapproved
30	Tree Removal	Barbara Heinz	2 Grey Finch Ct	0028	0006	0040	Approved With Conditions
31	Fence	Reese Mitchell	47 Carriage Pines Ct	0035	0002	0013	Staff Approved With Conditions