

**VILLAGE OF PANTHER CREEK
THE WOODLANDS TOWNSHIP
RESIDENTIAL DESIGN REVIEW COMMITTEE
MEETING MINUTES**

August 16, 2012
2801 Technology Forest Boulevard
The Woodlands Township at 3:00 p.m.

Members Present: Susan Pennock, Barby Carroll, and Carmen Mulraney
Staff Present: Devon Jorden

- A. Welcome/call to order
The meeting was called to order by Carmen Mulraney at 3:00 p.m.
- B. Consideration and Action of the Minutes of July 12, 2012
It was moved by Susan Pennock and seconded by Barbie Carroll that the minutes be accepted as presented.
- C. Consideration and Action Concerning Absence of Any Committee Member
The committee voted and agreed that the absence of Carmen Mulraney from the meeting of July 12 was excused.
- D. Review and Disposition of the applications on the Review List, "Exhibit A"
The applications on the review list was reviewed and accepted by all members present.
- E. Report on the Staff Approval List for August 16, 2012
The summary staff approval list was reviewed and accepted by all members present.
- F. Public Comments (3 minutes)
There were no public comments.
- G. Committee Member Comments
Susan Pennock raised the question of what constitutes an excused absence for a committee member. Carmen Mulraney and Barby Carroll inquired as well. Their questions included is it just notification to the Village Supervisor that constitutes proper notification, or does the notification have to be within a period of time, i.e. 24 hours in advance? They also asked what the other RDRC's were considering an excused absence. Also, Carmen Mulraney mentioned that she would not be in attendance at the next meeting scheduled for September 13.
- H. Staff Comments
Devon Jorden announced that Jessica Mejia, the current receptionist at the front desk of the Township, has accepted the Property Compliance Specialist position and will fill the vacancy left by Susan Schneider starting on September 4th. Devon Jorden also mentioned that he would have the results from the last DSC meeting regarding the variance request for 16 W. Southfork Pines Circle.
- I. Adjournment
There being no further business, it was moved to adjourn the meeting by Susan Pennock at 4:12pm. The motion was seconded by Barby Carroll. The motion carried unanimously.

Exhibit A - Village of Panther Creek
Application Review List
August 16, 2012

Item	Applications Reviewed	Owner Name	Property Address	Sec	Blk	Lot	Action
1	Pavers and related improvements	JOHN JURRIUS	10 HAMPTON PL	0045	0001	0020	Disapproved
2	Walkway and related improvements	STEPHEN CHARLES KENNY	13 MAYWIND CT	0002	0003	0016	Staff Approved with Conditions
3	Home Business and related improvements	DUSTIN KRAMER	15 MELLOW LEAF CT	0018	0002	0022	Disapproved
4	Patio Cover and related improvements	RANDALL G GODDARD	16 W SOUTHFORK PINES CIR	0017	0003	0002	Disapproved
5	Material Change and related improvements	RANDALL G GODDARD	16 W SOUTHFORK PINES CIR	0017	0003	0002	Approved
6	Patio and related improvements	JOSEPH SCROGGINS	18 TWELVE PINES CT	0014	0001	0033	Disapproved
7	Retaining walls and related improvements	JOSEPH SCROGGINS	18 TWELVE PINES CT	0014	0001	0033	Disapproved
8	Satellite Dish and related improvements	LELIA B AGUILAR	21 E WEDGEWOOD GLN	0011	0006	0008	Disapproved
9	Fence and related improvements	JANICE L KELSO	21 HICKORYBARK DR	0005	0008	0020	Disapproved
10	Room addition and related improvements	DAVID A SALMON	27 MELLOW LEAF CT	0018	0002	0019	Approved
11	Fence and related improvements	JENNIFER TOWNSEND WELCH	271 S CRIMSON CLOVER CT	0030	0001	0034	Disapproved
12	Power generator and related improvements	DONN E TAYLOR	5 CORALBERRY CT	0001	0001	0011	Staff Approved with Conditions
13	Utility/Storage and related improvements	KRISTINA C VLANTES	5 OLDSTREAM CT	0012	0002	0009	Disapproved
14	Deck and related improvements	KRISTINA C VLANTES	5 OLDSTREAM CT	0012	0002	0009	Disapproved
15	Tree removal and related improvements	INGRID KEGEL	61 HICKORY OAK DR	0015	0002	0044	Disapproved
16	Wood deck and related improvements	RAFAEL CHAVEZ MONZON	82 WINDWARD CV	0042	0001	0005	Disapproved