

**VILLAGE OF PANTHER CREEK
THE WOODLANDS TOWNSHIP
RESIDENTIAL DESIGN REVIEW COMMITTEE
DRAFT MEETING MINUTES**

July 9, 2015

2801 Technology Forest Boulevard
The Woodlands Township at 3:00 p.m.

Members Present: Everett Ison, Tom Costello and Jim Geiger

Staff Present: Devon Jordan and Wanda Edmunds

Guest Present: Kenny Berntsen, Patty Reid, Tara Aydlette and Sydney Beers

A. Welcome/call to order

The meeting was called to order by Everett Ison at 3:00p.m.

B. Consideration and action regarding appointment of new Panther Creek Residential Design Review Committee Member

Three candidates were interviewed for the vacant seat on the committee. Applicants Kenny Berntsen, Patty Reid, and Tara Aydlette were asked several questions by the committee members. After discussing the results of each interview, the committee voted and selected Kenneth Berntsen as the new committee member.

C. Consideration and action of the minutes of June 11, 2015

The minutes of the June 11, 2015 meeting was reviewed and accepted by all members present.

D. Consideration and action concerning the absence of any Committee Member

There were no absences at the meeting of June 11, 2015.

E. Review and disposition of the applications on the Review List, "Exhibit A"

The applications on the review list were reviewed and accepted by all members present.

F. Consideration, discussion and action of possible violation(s) at 29 W. Tallowberry Drive

The committee reviewed photographs of the possible violation at this address that involved "frog bollards". A complaint had been lodged regarding the aesthetics of the bollards. After some discussions it was decided that the staff should not pursue opening a violation on this property, but did request staff to contact the homeowner to explain that the bollards should meet the Residential Standards by moving them two feet back from their curb.

G. Consideration, discussion and action of possible violation(s) at 3 N. Havenridge Drive

The committee reviewed photographs of the possible violation at this address that involved a garden located in the front yard. After some discussion it was decided that staff should pursue opening a violation against this property owner, requesting that the owner remove the front yard garden due to its deteriorated condition.

H. Report on Staff Approval List for July 9, 2015

The Staff Approval List was reviewed and accepted by all members present.

I. Public Comments

Mrs. Sydney Beers, homeowner at 22 Leeward Cove Drive, provided information to the committee regarding her proposed room addition. She then thanked the committee for their approval.

J. Committee Member Comments

There were no committee member comments.

K. Staff Comments

Devon Jorden mentioned that he would notify the candidates that were not selected for the vacant committee member seat, and would also notify Kenneth Berntsen of his selection.

L. Adjournment

There being no further business, Everett Ison moved to adjourn the meeting at 4:33pm.

**Exhibit A-Village of Panther Creek
Application Review List
July 9, 2015**

Item #	Applications Reviewed	Owner Name	Property Address	Sec	Blk	Lot	Committee Action
1	Fountain and related improvements	FRANCISCO A MARTINEZ	1 S TALLOWBERRY DR	0007	0002	0046	Disapprove
2	Tree removal and related improvements	SETH TAYLOR LYMAN	150 N BERRYLINE CIR	0036	0002	0026	Disapprove
3	Patio Cover and related improvements	GEORGE A MICHIE	7 DEER LAKE CT	0028	0006	0013	Disapprove
4	Summer Kitchen and related improvements	GEORGE A MICHIE	7 DEER LAKE CT	0028	0006	0013	Disapprove
5	Deck and related improvements	JESSICA LONTERO	7 S TALLOWBERRY DR	0007	0002	0043	Staff Approved
6	Paving and related improvements	JUDITH GOLLEY	10 DORSET SQUARE	0045	0001	0012	Disapprove
7	Room addition and related improvements	CHARLES BEERS	22 LEEWARD COVE DR	0024	0001	0006	Staff Approved
8	Room addition and related improvements	CHANDRA TRIPATHY	19 SCULLER'S COVE CT	0033	0001	0005	Staff Approved
9	Room addition and related improvements	CHANDRA TRIPATHY	19 SCULLER'S COVE CT	0033	0001	0005	Staff Approved
10	Fence and related improvements	CHARLES MEITZLER	2 BRIERVINE CT	0001	0002	0062	Staff Approved