

**VILLAGE OF PANTHER CREEK
THE WOODLANDS TOWNSHIP
RESIDENTIAL DESIGN REVIEW COMMITTEE
APPROVED MEETING MINUTES**

September 10, 2015
2801 Technology Forest Boulevard
The Woodlands Township at 3:00 p.m.

Members Present: Everett Ison, Tom Costello, Kenny Berntsen and Jim Geiger
Staff Present: Devon Jorden, Wanda Edmunds and Hennie Van Rensburg
Guest Present: Mike and Cheryl Carter and Ken Butcher

A. Welcome/call to order

The meeting was called to order by Everett Ison at 3:05p.m.

B. Consideration, discussion and action regarding conditions of approval for fence at 6 Deer Lake Court

Staff provided the committee with a PowerPoint presentation which provided previous photos, documents, and information that led to the conditional approval regarding the construction side fence mandated by the committee in November of 2014, and by the Development Standards Committee in January of 2015. Mike and Cheryl Carter, adjoining neighbor at 138 Split Rock Cove, expressed that they felt the conditions of approval for the fence had not been met and that the homeowner should be required to meet the conditions of approval. Ken Butcher, homeowner at 6 Deer Lake Court, spoke regarding the conditions placed on the fence, stating that he had completed the conditions per the permit he received and felt that in spite of what was discussed during the original meeting of November 14, 2014, he should not be required to remove an additional portion of rot board on his rear fence. The committee reviewed all information pertaining to the issue and agreed that the homeowner should remove the additional twenty-eight feet of rot board on his rear fence that had not been removed per what was discussed during the meeting of November 14, 2014.

C. Consideration and discussion of Joint Residential Design Review Committee and Development Standards Committee

Devon Jorden mentioned that the joint meeting will be scheduled on Tuesday, September 22 at 5:00pm. He asked if the committee members had any additional information they would like to add to the agenda. Everett Ison mentioned that he may want to discuss the stamped concrete colors question again, regarding where this is located in the Residential Standards, because he has been unable to locate it. Everett also requested to discuss the elections process concerning vacant RDRC slots.

D. Consideration and action of the minutes of August 13, 2015

The minutes of the August 13, 2015 meeting was reviewed and accepted by all members present.

E. Consideration and action concerning the absence of any Committee Member

There were no absences at the meeting of August 13, 2015.

F. Review and disposition of the applications on the Review List, "Exhibit A"

The applications on the review list were reviewed and accepted by all members present.

G. Report on Staff Approval List for September 10, 2015

The Staff Approval List was reviewed and accepted by all members present.

H. Public Comments

There were no public comments.

I. Committee Member Comments

Everett Ison mentioned that he received a complaint from a resident regarding a swimming pool that was approved by staff, that now is elevated and causing a drainage issue between neighbors. He informed the staff that they may receive a call from the concerned homeowner. Kenny Berntsen asked what the procedure was if he saw a residential standards violation on a property while in a neighborhood.

J. Staff Comments

Devon Jorden answered Kenny Berntsen's question by stating that he could call or email him directly regarding the violation of the standards and he would start the process to investigate the issue, or that he could access the Township website and send the complaint via the site which would be directed to the appropriate staff to investigate.

K. Adjournment

There being no further business, Everett Ison moved to adjourn the meeting at 4:58pm.

**Exhibit A-Village of Panther Creek
Application Review List
September 10, 2015**

Item #	Applications Reviewed	Owner Name	Property Address	Sec	Blk	Lot	Committee Action
1	Fence and related improvements	SETH TAYLOR LYMAN	150 N BERRYLINE CIR	36	02	26	Approved with condition
2	Tree removal and related improvements	STEVEN B WOLFE	239 SPLIT ROCK RD	32	01	25	Approved with condition
3	Material Change and related improvements	FRANCIS P SCHEIDELL	44 S CIRCLEWOOD GLN	09	02	22	Approved with condition
4	Tree removal and related improvements	DAVID W SKODACK	86 TOWERING PINES DR	17	03	28	Approved with condition

