

Development Standards Committee
July 15, 2020 at 5:00 p.m.
The Woodlands Township

Members Present: Walter Lisiewski, Robert Heineman, John Anderson, John A. Brown, Bob Adams, Arthur Bredehoft and Mary Funderburg

Members Absent: None

Staff Present: Neslihan Tesno, Kimberly McKenna, and Hennie van Rensburg

Legal Counsel: Bret Strong

- I. Welcome/Call Meeting to Order.
Chair Walter Lisiewski called the meeting to order at 5:00 p.m. and declared there was a quorum.
- II. Public Comments
Staff read the guidelines for public comment. Randy Schulze, Alden Bridge RDRC Chair, stated he wants the RDRC to begin meeting online as soon as possible and is frustrated with the public speaking process. James Canning, 30 Liberty Branch, said some lots in his neighborhood have flooding problems and would like the drainage issue put on an upcoming agenda. Scott Mathis, 4 Rusty Ridge Drive, also wants drainage issues addressed.
- III. Consideration and action regarding the minutes of the June 17, 2020 meeting.
Chair Walter Lisiewski asked for a motion to approved the minutes of the June 17, 2020 meeting. It was moved by Arthur Bredehoft and seconded by Bob Adams to accept the minutes as presented. The motion carried unanimously.
- IV. Consideration and action regarding the delegation of authority in accordance with the Covenants, Restrictions, Easements, Charges and Liens in The Woodlands during the Coronavirus (COVID-19) Pandemic.
Hennie van Rensburg updated the Committee on funding for equipment and licenses for the RDRC's to meet online.
- V. Consideration and action regarding the Residential Development Standards and Commercial Planning and Design Standards for interim actions during the Coronavirus (COVID-19) Pandemic.
Walter Lisiewski expressed concern that the RDRC's were still not able to meet. Hennie van Rensburg estimated this would be resolved by mid-to-late August. Arthur Bredehoft made a mothion for staff authority to continue for RDRC items until that time and John A. Brown seconded. The motion carried unanimously.
- VI. Consideration and Action of the Commercial and Residential Applications and Covenant Violations in Sections VII and VIII recommended for Summary Action.
Staff presented the Commercial and Residential Summary Lists as prepared by Staff. The Commercial Summary List consisted of Items E, F & G. Item C was tabled and Items H & I were withdrawn. It was moved by Bob Adams and seconded by John Anderson to approve the Commercial Summary List as presented. The motion carried unanimously. The Residential Summary List consisted of Items 6-32 and 40. Item 39 was tabled. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve the Residential Summary List as presented.
- VII. Consideration and Action of the Commercial Applications and Covenant Violations.
 - A. Consideration and action Consideration and action for the exterior façade repairs and ongoing enforcement of covenant violations for maintenance and repairs.
VWW Property Corp / The Village at The Woodlands Waterway

2323 Lake Robbins Drive

Lot 0650 Block 0547 Section 0060 Village of Town Center

This item was heard by the full Committee. The Committee reviewed the presentation from the staff. The Committee deliberated regarding the exterior façade repairs, existing covenant violations and enforcement solutions. It was then moved by Walter Lisiewski and seconded by Bob Adams to follow the recommended motion as presented by staff to pursue legal action. The motion carried unanimously.

B. Consideration and action to amend the conditions of approval for the temporary yard signs.

The Woodlands United Methodist Church

2200 Lake Woodlands Drive

Lot 8600 Block 0547 Section 0999 Village of Research Forest

This item was heard by the full committee. The Committee reviewed the presentation from the staff. It was then moved by Walter Lisiewski and seconded by Arthur Bredehoft to amend the conditions of approval regarding the temporary yard signs to be installed at their following meeting on July 15, 2020. The committee acted on the request with the following conditions:

- The signs are to be maintained in accordance with the Residential Development Standards. The Committee requires a copy of the Standard's must be distributed with each sign.
- The Residential Development Standards can be found by visiting our website at:
<https://www.thewoodlandstowship-tx.gov/DocumentCenter/View/4042/2019-Standards-Final-document?bidId=>
- The church must provide the residents with a timeline for the removal of the signs. Signs must be removed no later than 120 days from the day the sign is displayed.
- The church may display the logos as originally designed.

The committee acknowledged the production error in which the signs were produced to include the logos and moved to approve the signs. The motion carried unanimously.

C. Variance request for a proposed building sign that includes a tagline that is not part of the registered name and a logo that is not trademarked.

Columbia Texas 2319 Timberloch Industrial LP / Core Fitness

2319 Timberloch Place, Suite F

Lot 0270 Block 0547 Section 0006 Village of Town Center

This item was tabled.

D. Variance request for a building sign that includes a logo that is not trademarked and exceeds the maximum size allowed.

Regency Centers / Fitness Project

4775 W. Panther Creek Drive

Lot 0283 Block 0045 Section 0040 Village of Panther Creek

The staff provided the committee with a full presentation and the description provided to the staff regarding the registration and trademark. The Committee reviewed the request for the proposed building sign noting prior approvals and the Commercial Planning and Design Standards. Following deliberation, the committee approved the variance request on the following conditions:

- The logo height is not to be greater than the combined height of the two lines of text for "Fitness Project." Owner must revise and resubmit. In accordance with the Commercial Planning and Design Standards the two lines of copy may not exceed 54" in total height including any spaces in between the two lines of text,
- Development Standards Committee's legal counsel must verify display of the logo and business name comply with the Commercial Planning and Design Standards regarding registered trademarked logo and business name.

- Allow variance for logo to exceed 10% provided the registration of the logo is submitted to the staff within one year of approval and verified by legal counsel. Failure to obtain registration of the logo would require removal of the logo at the owner's expense.
- Owner must repair any ghosting from previous signage.
- No other signs are approved at this time.

The motion carried unanimously.

- E. Variance request for a building sign that does not comply with the criteria regarding return size, color and raceway installation.

Indian Springs at Woodlands Ltd. / El Tiempo Cocina The Woodlands

6777 Woodlands Parkway, Suite 100

Lot 0500 Block 0592 Section 0060 Village of Indian Springs

This item was reviewed under the commercial summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve the building sign on the following conditions:

- The proposed building sign is conditionally approved. The letter spacing of "EL TIEMPO" is to be tightened up for a clean, uniform appearance and to more closely match the remainder of the proposed character spacing.
- The façade shall be repaired to a like-new condition from the removal of the existing building sign.
- Trim caps and returns are to be Koko Brown. Returns to be 6 inches deep.
- Any visible raceway is to be painted to match the façade.
- The LED internal illumination is to be 6500K color temperature
- The DRC Review Committee recommends that the applicant keep their existing sign with modifications to include: Revise the green backer panel to match the building facade, paint the return and trim caps to MCI Koko Brown, change the channel letter faces to white acrylic, and revise any letters that require a cut-out to a full channel letter.
- No other exterior signage is approved other than specifically submitted and approved within this written approval or prior. All exterior signage must be submitted for review and written Committee approval prior to fabrication and installation.
- This approval does not constitute the approval of the other entities such as The Woodlands Development Company. It is the owner's responsibility to obtain those approvals.

Must comply with Commercial Planning and Design Standards. The motion passed unanimously.

- F. Consideration and action for the proposed final plans for the addition of the new south tower to the existing building.

Memorial Hermann Hospital System / Memorial Hermann Hospital of The Woodlands

9250 Pinecroft Drive

Lot 0200 Block 0350 Section 1000 Village of Research Forest

This item was reviewed under the commercial summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to approve the proposed final plans on the following conditions:

- MHTWMC is conditionally approved to move forward with construction for the addition of a new 9-story 335,000 square foot hospital tower referred to as the "South Tower".
- Provide a Construction Project Phasing plan to include phase start dates and completion dates, including information for the South Tower, surface parking lot, drives, parking garage, and pedestrian bridge.
- Provide a Construction Activity Plan including construction support details such as the location of crane area, staff parking, material storage, and lay-down areas, dumpsters, portable toilets, trailer, vehicle clean off, etc. The construction area is to be protected with a 6' tall chain-link fence with green, black, or brown mesh screening installed to the exterior of the fence.
- Construction is to adhere to the work hours as set forth by The Woodlands Commercial Planning and Design Standards.
- All new plantings, whether located in formal landscape areas or within Forest Preserves, require permanent irrigation. Systems must be concealed from public view, and all above-ground enclosures are to be painted "Woodlands Green".

- Synthetic turf proposed between garage 1, Medical Plaza 1, and New South Tower. Use of a plush/natural-appearing artificial turf is required with a minimum pile height of 1-inch.
- Provide a digital sample materials board noting all exterior materials to be used.
- Routing of utilities from Central Plant to New South Tower will be underground. Concrete to be replaced to match existing concrete finish and to be dowelled in as necessary.
- Provide specification sheets for all exterior lighting to be used for the South Tower expansion. Provide fixture selection to include lighting output level, color temperature, and housing finish material.
- Provide a site photometric plan that includes all exterior lighting surrounding the South Tower, surface parking lot, driveways, parking garage, pedestrian bridge, and landscape.
- Security stations shall have blue status light on top; no other color will be permitted.
- No new signage is approved at this time. Provide a separate signage package to be reviewed by the governing review committee at least 60 days prior to the completion of construction.
- Prior to receiving the clearing permit, submit proposal for project ID sign review and approval that meets the requirements from The Woodlands Standards. Recommend the project ID sign contain information/graphics for the South Tower, Parking Garage, and Pedestrian Bridge.
- Please address these requirements and submit all required drawings for Review according to the above items. All submitted documents are to be in PDF format.

Must comply with Commercial Planning and Design Standards. The motions passed unanimously.

G. Consideration and action to amend the approved paint color for the surgery center and recovery suite.

Cortes Real Properties LLC/ Hourglass Surgery Center

12721 Sawmill Road

Lot 0210 Block 0599 Section 0046 Village of Grogan's Mill

This item was reviewed under the commercial summary list as presented by staff. It was then moved by Bob Adams and seconded by John Anderson to amend the approved paint color on the following conditions:

- The applicant is conditionally approved to change the body field color from Sherwin Williams "Software" grey to "Vanillin". No deviation of color change to any other areas will be permitted.
- Proper painting procedures from the manufacturer are to be followed to include but not limited to primer surfaces to be painted "Vanillin", paint in accordance to weather and surface preparation standards.
- Contractor is to maintain a clean and professional job site through the remainder of the painting and construction process.
- Paint all external electrical/utility panels, fixtures and conduits to match the color "Vanillin" as necessary.
- No other exterior modification from the Final Approved project plans is approved other than specifically submitted and approved within this written approval or prior. All exterior modifications must be submitted for review and written Committee approval.

Must comply with Commercial Planning and Design Standards. The motion passed unanimously.

H. Variance request for existing repairs and remodeling, that includes sections of the kiosk, canopy fascia trim, screening for the existing rooftop air conditioning unit and color changes.

Murphy USA Inc.

3042 College Park Drive

Lot 8854 Block 0555 Section 0000 Village of College Park

This item was withdrawn.

I. Variance request for a sign package that includes a monument sign and a building sign in which the logo is not trademarked and the building sign does not meet the criteria for letter and return colors, minimum letter height and size of returns.

Kwik Kar Lube & Repair

6801 Woodlands Parkway

Lot 0503 Block 0592 Section 0060 Village of Indian Springs

This item was withdrawn.

VIII. Consideration and Action of the Residential Applications and Covenant Violations.

1. Consideration and action regarding the conceptual new home construction proposed and request for consideration and action to consider allowing a variance to exceed the maximum hard surface area allowed for future improvements by 5%.

Jeff Paul Custom Homes (Gieske)

128 S Timber Top Drive

Lot 14, Block 01, Section 15 Village of Grogan's Mill

This item was heard by the full Committee. The owner was present to address the committee. The Committee reviewed the presentation from the staff. The Committee deliberated regarding the new home construction, hard surface area and applicable standards. It was then moved by Arthur Bredehoft and seconded by Walter Lisiewski to approve the concept proposal with a consideration to allow an additional 5% over the maximum hard surface area allowed for all future improvements. Hard Surface not to exceed 45% for home and all future improvements, on the following conditions:

- Final submission must comply with all Residential Development Standards defined for New Home Construction. Including but not limited to.
 - Landscaping Plan with Reforestation in accordance with the Standards. The committee may choose to shift the plan or adjust the location to accommodate saving any trees.
 - Drainage Plan as defined in the Standards.
- Owner must sign a memorandum of agreement that the unfinished space on the second floor on the plans, must not be converted into livable space. The owner must seek to obtain approval for any additional living space and is advised the increase would also require an amendment to the Initial Land Use Designation.
- Owner must provide a construction timeline in accordance with the Standards with the final submission.

At the time the final submission is reviewed and acted upon the owner will be required to adhere to the following requirements:

- The owner must ensure placement of the improvements does not halt or materially impede drainage as defined in the Residential Development Standards.
- The owner must adhere to the Standards regarding:
 - Hours of Operation for Construction
 - Access and Safety
 - Fencing
 - Contractor Vehicles
 - Lot maintenance kept in good order and repair
 - Adherence to drainage plan, installation, inspection and certificate of completion installation and inspection.
 - Dumpster or other waste containers stored on site
 - Portable Restroom Facilities.
 - Completion of work
 - Reference the currently adopted Standard for compliance during new home construction.
- All improvements must meet code and pass final inspection.

The motion carried unanimously.

2. The proposed pool slide may not be located to minimize impact on adjacent properties.

Matthew and Shannon Perkins

45 Cascade Springs

Lot 39, Block 04, Section 02 Village of Cochran's Crossing

This item was heard by the full committee. The Committee reviewed the presentation from the staff. The Committee deliberated regarding the applicable standards, impact to adjacent properties and potential resubmission options. It was then moved by Walter Lisiewski and seconded by Arthur Bredehoft to deny the proposed pool slide as presented and require the owner remove the existing slide within 30 days of notice. The

Committee suggest the owner revise and resubmit to apply for a pool slide that is in accordance with the standards. A member of the staff will reach out within 30 days of notice in order to verify that the motion set forth by the Committee has been met. The motion carried unanimously.

3. Variance request for the existing artificial turf in the rear yard that may not be compatible in mass, scale and proportion with the home and the neighborhood.

Matthew and Shannon Perkins

45 Cascade Springs Place

Lot 39, Block 04, Section 02 Village of Cochran's Crossing

This item was heard by the full committee. The Committee reviewed the presentation from the staff. The Committee deliberated regarding the applicable standards, impact to adjacent properties and potential resubmission options. It was then moved by Walter Lisiewski and seconded by Arthur Bredehoft to deny the artificial turf as presented, but approved artificial turf provided that owner revise and resubmit to include the following:

- Sealed Drainage Plan - Drainage plans must be a comprehensive site plans that defines the overall site and any site topography. Drainage plans should show any natural change in grade and define the direction the water flows onto and off of the property. Drainage plans must include any specifications for drainage swales, piping, catch basins and drain outlets. The Drainage plan\ must be sealed by a licensed landscape architect registered with the State or sealed by a licensed engineer registered with the Texas Board of Professional Engineers.
- Landscape Plan – The landscape plan must include at least 5 – 30 gallon native trees anywhere on the lot for the purposes of reforestation as defined

If no plans are submitted within 30 days of notice, the owner must remove the artificial turf. The turf can remain based upon the staff receiving, reviewing and approving a revised application with included landscape and drainage plans. Please submit the required documents to our staff so that we may process the application and issue a final permit. The motion carried unanimously.

4. Variance request for existing swings in the front yard that is kept in view when not in use.

Matthew and Shannon Perkins

45 Cascade Springs

Lot 39, Block 04, Section 02 Village of Cochran's Crossing

This item was heard by the full committee. The Committee reviewed the presentation from the staff. The Committee deliberated regarding the applicable standards, impact to adjacent properties and potential resubmission options. It was then moved by Walter Lisiewski and seconded by Arthur Bredehoft to approve the black colored swing on the condition the owner submit a landscape plan for the front yard for the purposes of softening and screening. In addition, the owner must remove the pink swing and the chains used previously for the pink swing within 30 days of notice. Please submit the required landscape plan so that our staff may issue the final permit. The motion carried unanimously.

5. Variance request for the existing business in the home that is advertised in a public medium.

Matthew and Shannon Perkins

45 Cascade Springs Place

Lot 39, Block 04, Section 02 Village of Cochran's Crossing

This item was heard by the full committee. The Committee reviewed the presentation from the staff. The Committee deliberated regarding the applicable standards, impact to adjacent properties and potential resubmission options. It was then moved by Walter Lisiewski and seconded by Arthur Bredehoft to approved for 2 years and must be renewed before July 2022. The Owner must adhere to all applicable Standards and the business is subject to revocation for any violation of the Standards or at the discretion of the Committee. A final permit will be issued once the staff has verified that all advertisement of the address has been removed from all public mediums. A member of the staff will follow up within 30 days in order to verify that this has been

completed. The motion carried unanimously.

6. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Matthew Wayne Stulting

4 Lea Oak Court

Lot 25, Block 08, Section 07 Village of Panther Creek

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to notify the owner of the Committee's action, what is required to cure the violations and establish a reasonable timeframe for resolution to resolve. Correspondence will include that failure to correct these violations will result in a lawsuit filed and a court hearing scheduled. Furthermore, we recommend the Township Board authorize funding of legal action, as necessary, to correct these violations of the Woodlands Covenants and Commercial Planning and Design Standards, if the initial correspondence by the Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

7. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Nicholas Carnes

5 Black Cherry Court

Lot 60, Block 02, Section 01 Village of Panther Creek

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to notify the owner of the Committee's action, what is required to cure the violations and establish a reasonable timeframe for resolution to resolve. Correspondence will include that failure to correct these violations will result in a lawsuit filed and a court hearing scheduled. Furthermore, we recommend the Township Board authorize funding of legal action, as necessary, to correct these violations of the Woodlands Covenants and Commercial Planning and Design Standards, if the initial correspondence by the Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

8. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Carl Poston

8 Hasting Oak Court

Lot 45, Block 09, Section 07 Village of Panther Creek

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to notify the owner of the Committee's action, what is required to cure the violations and establish a reasonable timeframe for resolution to resolve. Correspondence will include that failure to correct these violations will result in a lawsuit filed and a court hearing scheduled. Furthermore, we recommend the Township Board authorize funding of legal action, as necessary, to correct these violations of the Woodlands Covenants and Commercial Planning and Design Standards, if the initial correspondence by the Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

9. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Mark D Clayton

8 Meadow Star Court

Lot 45, Block 01, Section 15 Village of Panther Creek

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to notify the owner

of the Committee's action, what is required to cure the violations and establish a reasonable timeframe for resolution to resolve. Correspondence will include that failure to correct these violations will result in a lawsuit filed and a court hearing scheduled. Furthermore, we recommend the Township Board authorize funding of legal action, as necessary, to correct these violations of the Woodlands Covenants and Commercial Planning and Design Standards, if the initial correspondence by the Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

10. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Kirk S Pegan

14 East Woodtimber Court

Lot 15, Block 01, Section 02 Village of Panther Creek

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to notify the owner of the Committee's action, what is required to cure the violations and establish a reasonable timeframe for resolution to resolve. Correspondence will include that failure to correct these violations will result in a lawsuit filed and a court hearing scheduled. Furthermore, we recommend the Township Board authorize funding of legal action, as necessary, to correct these violations of the Woodlands Covenants and Commercial Planning and Design Standards, if the initial correspondence by the Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

11. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Thenuka M Ariyaratna

45 Towering Pines Drive

Lot 13, Block 01, Section 17 Village of Panther Creek

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to notify the owner of the Committee's action, what is required to cure the violations and establish a reasonable timeframe for resolution to resolve. Correspondence will include that failure to correct these violations will result in a lawsuit filed and a court hearing scheduled. Furthermore, we recommend the Township Board authorize funding of legal action, as necessary, to correct these violations of the Woodlands Covenants and Commercial Planning and Design Standards, if the initial correspondence by the Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

12. Variance request for a proposed rear fence that will exceed the maximum allowed height of 5 feet and is not a shadow box or capped picket.

Jared Zabransky

63 Panterra Way

Lot 16, Block 03, Section 74 Village of Sterling Ridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve the proposed rear fence as submitted. The motion passed unanimously.

13. Variance request for a proposed rear fence that will exceed the maximum allowed height of 5 feet and is not a shadow box or capped picket.

Joe Allen

67 Panterra Way

Lot 15, Block 03, Section 74 Village of Sterling Ridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve the proposed fence as submitted. The motion passed unanimously.

14. Variance request for a proposed patio cover that will not respect the rear 20 foot building setback.

Farkhad G. Kasumov

66 North Pinto Point Circle

Lot 12, Block 01, Section 43 Village of Creekside Park

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to conditionally approve the proposed patio cover as follows: the patio cover must meet code and pass inspections. The homeowner must plant and maintain one 45 gallon native tree and plant and maintain evergreen trees or shrubs at least 7' tall at time of planting to rear and side to screen. Staff will review upon completion to determine if screening is sufficient.. Standard Conditions apply. Additionally, the homeowner must ensure that the placement of the improvement does not halt or materially impede drainage flowing off of a neighboring tract and does not redirect the flow or significantly increase the amount of water flowing onto a neighboring tract. Enforcement of this requirement is by the affected property owner(s). The motion passed unanimously.

15. Variance request for Concept approval for a proposed patio cover with fireplace that will not respect the rear 30 foot building setback.

John Meerdo

203 South Thatcher Bend Circle

Lot 10, Block 02, Section 36 Village of Creekside Park

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to conditionally approve the Concept for a patio cover with fireplace. The homeowner must submit final sealed plans and required documents. Staff will review the finished project for compliance. The homeowner must maintain the existing evergreen trees along the side street. The homeowner must also plant and maintain evergreen native trees or shrubs at least 7' tall at the time of planting to screen the structure to the rear and the street. Staff will review upon completion to determine if screening is sufficient. The project must meet code and pass inspections. The motion passed unanimously.

16. Variance request for a proposed attached patio cover that was designed and sealed by a civil engineer instead of the required structural engineer.

Chase Williams

26 New Dawn Place

Lot 22 Block 01, Section 13 Village of Harper's Landing at College Park

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve the proposed patio cover on the condition that the DSC has accepted the credentials of the civil engineer who signed the plans. The project must meet code and pass inspections. Standards conditions apply. The motion passed unanimously.

17. Variance request for an existing above ground pool that does not respect the side five foot and rear ten foot easements.

Eberechukwv Olawale

103 South Knights Crossing Drive

Lot 02 Block 02, Section 81 Village of Sterling Ridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to disapprove the above ground pool and consent to delay enforcement, based upon the execution of a memorandum of agreement, requiring the owner to remove the above ground swimming pool from the property, by October 31, 2020 or when the above ground swimming pool is in disrepair and needs replacement whichever comes first. The memorandum will be recorded with the court house and binding on the land. Approval by this committee does not constitute approval by the additional entities. It is the owner's responsibility to obtain approval by those entities. The improvement may be subject to removal if determined necessary by easement holders. The fence must meet code and pass inspection for pool safety barrier. The motion passed unanimously.

18. Variance request for proposed privacy slats attached to the wrought iron fence which is not an approved design.

David and Jill Loya

26 Jaden Oaks Place

Lot 08, Block 01, Section 24 Village of Creekside Park West

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve the proposed privacy slats on the condition that the evergreen shrubs are maintained as screening to the street. Staff will review upon completion to determine if additional screening is required to screen to the street. Slats should be maintained in good repair. The motion passed unanimously.

19. Request for approval of a home business: Program Management and Consulting

Arnetra Arrington

99 Springtime Creek Drive

Lot 41 Block 04, Section 89 Village of Sterling Ridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to conditionally approve the home business. Any clients must park in the applicant's driveway. The permit is valid for a period of 2 years then the permit must be renewed. The homeowner must submit the application for renewal prior to June 2022. The home business permit may be revoked at any time for a violation of the Residential Development Standards or at the discretion of the Development Standards Committee. The motion passed unanimously.

20. Request for approval for a home business: Licensed Marriage and Family Therapist

Leonna Chodos

18 South Hawthorne Hollow Circle

Lot 82 Block 01 Section 86 Village of Alden Bridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to Motion to conditionally approve the home business. All client contact is to be by phone and internet. The permit is valid for a period of 2 years then the permit must be renewed. The homeowner must submit an application for renewal prior to June 2022. The home business permit may be revoked at any time for a violation of the Residential Development Standards or at the discretion of the Development Standards Committee. The motion passed unanimously.

21. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Henry G. Bebee III

15 East Shale Creek Circle

Lot 4, Block 1, Section 20 Village of Sterling Ridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing window AC units from second story windows and removing trash and recycle carts from public view) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

22. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

General Brooks Jr

47 South Rambling Ridge Place

Lot 44, Block 1, Section 8 Village of Harper's Landing at College Park

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing bag of mulch, and other household items out of public view; by removing algae/mildew from the exterior of the home; by mowing, weeding and edging the yard and continually maintaining the yard in good repair which includes mowing, weeding, edging and defining the beds in front and back yards) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

23. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Sofia L Hernandez

19 Nagshead Place

Lot 44, Block 1, Section 21 Village of Creekside Park

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing algae/mildew from exterior of the home) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

24. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Derek H Howard & Marybeth Lundquist

90 East Whistlers Bend Circle

Lot 18, Block 1, Section 81 Village of Alden Bridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by submitting an application and obtaining approval for fence) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

25. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Jayaprakash Jayaraman & Divya Ranganathan

34 North Millsap Circle

Lot 19, Block 1, Section 67 Village of Sterling Ridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to

the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing trash cans out of public) view will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

26. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Zhai Mu & Minghua Li

181 South Hollylaurel Circle

Lot 1, Block 2, Section 16 Village of Alden Bridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by submitting an application and obtaining approval for fence replacement) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

27. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Marek A Rudak

23 East Russet Grove Circle

Lot 30, Block 2, Section 75 Village of Alden Bridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing algae/mildew from exterior of the home) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

28. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Juan M Lopez-Ruiz & Rosa E Feliz Troche

15 Eastwood Place

Lot 54, Block 1, Section 33 Village of Alden Bridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing algae/mildew from exterior of the home) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct

these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

29. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Walter & Norma Shuler

251 Genesee Ridge Court

Lot 29, Block 2, Section 11 Village of Harper's Landing at College Park

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by submitting and obtaining approval for flagpole in front yard) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

30. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Greg F & Susan A Strobl

50 North Wooded Brook Circle

Lot 9, Block 1, Section 12 Village of Alden Bridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing trash cans out of public view) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

31. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Robert Monroe & Jessica Elizabeth Whidby

18 North Arrow Canyon Circle

Lot 17, Block 2, Section 3 Village of Creekside Park

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by submitting an application and obtaining approval for fence replacement) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

32. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and

Standards for outstanding violations on the property.

Frances Womack

107 West Wading Pond Circle

Lot 27, Block 1, Section 8 Village of Creekside Park West

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by providing a passing final inspection for the summer kitchen and patio cover) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion passed unanimously.

33. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the property.

Jacob Gorsky

118 North Pinto Point Circle

Lot 68, Block 01, Section 12 Village of Creekside Park

This item was heard by the full Committee. The staff provided the Committee with a presentation. The homeowner called in and addressed the Committee. It was moved by Walter Lisiewski and seconded by Arthur Bredehoft to allow the homeowner 150 days to cure the violation. If it is not cured by that time, the Committee authorized staff to proceed with legal action. The motion carried unanimously.

34. Request for approval for a home business: Personal Training Services

William Dale Whiteman

10 Rockledge Drive

Lot 24 Block 01 Section 63 Village of Alden Bridge

This item was heard by the full Committee. The staff provided the Committee with a presentation. The homeowner and several affected neighbors called in and addressed the Committee. It was moved by Arthur Bredehoft and seconded by John A. Brown to deny the home business application and reaffirm the October 2019 disapproval. The motion carried unanimously.

35. Rehearing by an affected neighbor regarding the Development Standards Committee action for a generator encroaching into the side five foot easement, which was reviewed by the full committee and acted on at the meeting of June 17, 2020

Owner

Billy R. Varnado

27 Villa Canyon Place

Lot 28, Block 02, Section 18 Village of Indian Springs (TWA)

Affected Neighbor requesting rehearing

David and Jennifer Kaiser

23 Villa Canyon Place

Lot 29, Block 02, Section 18 Village of Indian Springs (TWA)

This item was heard by the full Committee. The staff provided the Committee with a presentation. The homeowner and affected neighbor called in and addressed the Committee. It was moved by Walter Lisiewski and seconded by Arthur Bredehoft to affirm original DSC decision for generator on side of house with a 1' variance to the easement. The motion carried unanimously.

36. Variance request for proposed swimming pool and decking that does not respect the ten foot rear easement

and side five foot easement.

Joshua A. Peterson

115 North Thatcher Bend Circle

Lot 30, Block 01, Section 34 Village of Creekside Park

This item was heard by the full Committee. The staff provided the Committee with a presentation. The homeowner called in and addressed the Committee. It was moved by Walter Lisiewski and seconded by Arthur Bredehoft to take no action subject to:

- Receipt by the Development Standards Committee of a written partial release of easements to the extent required in order to allow the limited encroachment into the recorded easements from all parties holding such easement in a form acceptable to the committee for their particular circumstances. This means a release from the gas, electric, telecommunications and cable/internet company (all 4) and then a release from the Howard Hughes Corporation who is the successor to The Woodlands Corporation. It is recommended that the owner contact Mr. Heath Melton at the Howard Hughes Corporation to obtain the release. It is still being determined if a release is required from The Woodlands Township.
- Enter into a Memorandum of Agreement with the Woodlands Township in regard to the non-release of any Township easement subject to the conditions for the pool.
- Remove decking out of side easement. Separate tiles allowed on pervious material such as crushed granite.
- Submit a landscape plan incorporating at least two (2) 30 gallon native trees and shrubs in rear yard and a drainage plan by a Licensed Landscape professional or Professional Licensed Engineer registered with the Texas Board of Professional Engineers.
- Owner must submit a drainage plan by a Licensed Landscape professional or Professional Licensed Engineer registered with the Texas Board of Professional Engineers. Drainage plans should show any natural change in grade and define the direction the water flows onto and off the property. Drainage plans should include any specifications for drainage swales, piping, catch basins and drain outlets. Property to be checked upon completion by the plan designer for compliance to drainage plan.
- Submit final plans, documents, fees and survey. Once received staff will review for compliance to the Standards and DSC conditions.
- Must pass inspections and meet code.
- Approval by this committee does not constitute approval by the additional entities. It is the owner's responsibility to obtain approval by those entities. The improvement may be subject to removal if determined necessary by easement holders.

The motion carried unanimously.

37. Variance request for proposed swimming pool and decking that does not respect the ten foot rear easement.

Thomas Daniel

27 Woodborough Way

Lot 07, Block 03, Section 34 Village of Creekside Park

This item was heard by the full Committee. The staff provided the Committee with a presentation. The homeowner called in and addressed the Committee. It was moved by Walter Lisiewski and seconded by Arthur Bredehoft to take no action subject to:

- Receipt by the Development Standards Committee of a written partial release of easements to the extent required in order to allow the limited encroachment into the recorded easements from all parties holding such easement in a form acceptable to the committee for their particular circumstances. This means a release from the gas, electric, telecommunications and cable/internet company (all 4) and then a release from the Howard Hughes Corporation who is the successor to The Woodlands Corporation. It is recommended that the owner contact Mr. Heath Melton at the Howard Hughes Corporation to obtain the release. It is still being determined if a release is required from The Woodlands Township.
- Enter into a Memorandum of Agreement with the Woodlands Township in regard to the non-release of any Township easement subject to the conditions for the pool.
- Submit a landscape plan incorporating at least two (2) 30 gallon native trees and shrubs in rear yard and a drainage plan by a Licensed Landscape professional or Professional Licensed Engineer registered with the Texas Board of Professional Engineers.

- Owner must submit a drainage plan by a Licensed Landscape professional or Professional Licensed Engineer registered with the Texas Board of Professional Engineers. Drainage plans should show any natural change in grade and define the direction the water flows onto and off the property. Drainage plans should include any specifications for drainage swales, piping, catch basins and drain outlets. Property to be checked upon completion by the plan designer for compliance to drainage plan.
- Submit final plans, documents, fees and survey. Once received staff will review for compliance to the Standards and DSC conditions.
- Must pass inspections and meet code.
- Approval by this committee does not constitute approval by the additional entities. It is the owner's responsibility to obtain approval by those entities. The improvement may be subject to removal if determined necessary by easement holders.

The motion carried unanimously.

38. Variance request for proposed reroof which includes removing fake dormers and replacing it and the metal roof over the porch with composition shingles which may not be in keeping with the neighborhood character.

Hal Martin

87 Player Oaks

Lot 19, Block 2, Section 72 Village of Sterling Ridge

This item was heard by the full Committee. The staff provided the Committee with a presentation. The homeowner called in and addressed the Committee. It was moved by Walter Lisiewski and seconded by Arthur Bredehoft to conditionally approve the proposed reroof. The dormers may be removed but the metal roof over the porch must remain. The motion carried unanimously.

39. Variance request for proposed tree removal.

Lawrence R. Britt

77 North Hollylaurel Circle

Lot 21 Block 02 Section 16 Village of Alden Bridge

This item was tabled at the homeowner's request.

40. Variance request for proposed swimming pool and firepit that exceed the maximum hard surface area allowed.

Peter Kvapil

22 East Loftwood Circle

Lot 15 Block 3, Section 77 Village of Sterling Ridge

This item was reviewed under the residential summary list as presented by staff. It was moved by Arthur Bredehoft and seconded by John A. Brown to conditionally approve the proposed pool and firepit. The homeowner must submit revised plans showing a reduction of hard surface by 400 square feet (approximately 3%). Additionally, a detailed drainage plan must be submitted. Drainage plans should show any natural change in grade and define the direction the water flows onto and off the property, preferably to the front street. Drainage plans should include any specifications for drainage swales, piping, rain gutters, catch basins and drain outlets. The owner must ensure that the placement of the improvement does not halt or materially impede drainage flowing off of a neighboring tract, and does not redirect the flow or significantly increase the amount of water flowing onto a neighboring tract. Enforcement of this requirement is by the affected property owner(s). The owner must verify all Centerpoint Energy rear easements as they may differ with the covenant easements. Improvement not to encroach into any easements. The improvement must meet code and standards. The homeowner must also plant and maintain three 30 gallon native trees and must screen pool equipment with vegetation from view of street and adjacent properties. Vegetation must be dense native evergreen and be at least 3 feet tall at time of planting. The motion passed unanimously.

41. Variance request for an existing trellis attached to a fence that exceeds the maximum height allowed and is not an approved fence design.

Jeremiah J. Horn

38 Liberty Branch Blvd

Lot 06, Block 08, Section 32 Village of Creekside Park

This item was heard by the full Committee. The staff provided the Committee with a presentation. The homeowner called in and addressed the Committee. It was moved by Walter Lisiewski and seconded by Arthur Bredehoft to conditionally approve the existing trellis. The homeowner must plant and maintain screening with evergreen vegetation. Approval by this committee does not constitute approval by the additional entities. It is the owner's responsibility to obtain approval by those entities. The improvement may be subject to removal if determined necessary by easement holders. The motion carried unanimously.

42. Variance request for an existing trellis attached to a fence that exceeds the maximum height allowed.

Jose Joaquin Gomez Urquiza Briones

46 Liberty Branch Blvd

Lot 04, Block 08, Section 32 Village of Creekside Park

This item was heard by the full Committee. The staff provided the Committee with a presentation. It was moved by Walter Lisiewski and seconded by Arthur Bredehoft to conditionally approve the existing trellis. The homeowner must plant and maintain screening with evergreen vegetation. Approval by this committee does not constitute approval by the additional entities. It is the owner's responsibility to obtain approval by those entities. The improvement may be subject to removal if determined necessary by easement holders. The motion carried unanimously.

43. Variance request for an existing trellis that exceeds the maximum height allowed.

Arne Gibbs

39 Woodborough Way

Lot 10, Block 03, Section 34 Village of Creekside Park

This item was heard by the full Committee. The staff provided the Committee with a presentation. The homeowner called in and addressed the Committee. It was moved by Walter Lisiewski and seconded by Arthur Bredehoft to conditionally approve the existing trellis. The homeowner must plant and maintain screening with evergreen vegetation. Approval by this committee does not constitute approval by the additional entities. It is the owner's responsibility to obtain approval by those entities. The improvement may be subject to removal if determined necessary by easement holders. The motion carried unanimously.

44. Variance request to maintain more than 60% non-grass area in the front yard.

Marquis C Hammett III

150 East Foxbriar Forest Circle

Lot 01 Block 01 Section 79 Village of Alden Bridge

This item was heard by the full Committee. The staff provided the Committee with a presentation. It was moved by Arthur Bredehoft and seconded by John Anderson to deny the variance. The homeowner has 60 days to comply with the Standards and return the front yard to 40 percent grass. The motion carried unanimously.

- IX.** Request for approval for Civil Engineer, Majed Agha, PE ,MSc CEO, to be allowed to submit sealed plans.
The Committee approved the credentials for the Civil Engineer to be allowed to submit sealed plans.

- X.** Member Comments
Arthur Bredehoft thanked the staff for their work and Mary Funderburg agreed.

- XI.** Staff Reports
There were no staff reports.

- XII.** Adjourn
Chair Walter Lisiewski asked for a motion to adjourn. Arthur Bredehoft made the motion and John A. Brown seconded. The meeting was adjourned at 10:06 p.m.