

Park Maintenance Services Agreement

Parks and Recreation



February 23, 2022

Background Information

Yellowstone Service Agreement includes:

- Park Maintenance (147 parks)
- Irrigation
- Trash removal
- Field services
- Town Center Parks
- Other services provided by Act Global/Ambassador



Background Information

Yellowstone

- 3-year services agreement (2019-2021)
- Renewal options
- Contract permits CPI (1-3%)
- Service level and outcomes satisfactory
- Presented 16% increase late 2021 for 2022



Financial Impact

Current Agreement

- \$2.17 million (base)
- Requested increase \$358,393 (16%)
- \$2.53 million- 2022 Base
- Potential increase 2023



Options

Option 1

- Accept requested increase

Option 2

- Reduce scope of Yellowstone
- Increase revised base 4%
- Identify other contractors to provide services



Options

Option 3

- Reduce scope of Yellowstone
- Increase revised base 4%
- Conduct services in-house using existing staff and temporary labor
- Purchase equipment (\$15,000)



Options

Services Removed from Base Agreement	
Irrigation inspection	(\$190,076.00)
Backflow credit	(\$10,000.00)
Chemical credit	(\$103,654.00)
Mulch credit	(\$56,829.00)
Aeration credit	(\$24,591.87)
Top dress credit	(\$98,367.49)
Total credit	(\$483,518.36)
Current Contract	\$2,172,076.00
Revised Base Agreement	\$1,688,557.64



Options

Option 1		Option 2		Option 3	
Yellowstone 16.5% increase	\$358,000.00	Contract irrigation to Brightview (less inspections)	\$190,000.00	Perform Ferts/ Granular applications in-house	
		Add 4% for Yellowstone request	\$68,420.00	Add 4% for Yellowstone request	\$68,420.00
		Contract backflow services	\$11,000.00	Purchase ride-on sprayer for liquid apps	\$15,000.00
		Chemical in-house material cost	\$50,000.00	Chemical in house material cost	\$50,000.00
		Chemical in-house ride on sprayer	\$15,000.00	Temp Labor (5 staff 40 hours per week- \$19.50 hr @ 43 weeks)	\$167,700.00
		Contract Mulch to External	\$81,000.00	Contracted mulch at Tier A-B/In house staff Tier C-D	\$90,000.00
			Option Total	Contract backflow services	\$11,000.00
					Option Total
Current Contract	\$2,172,076.00	Revised Base Agreement	\$1,688,557.64		\$402,120.00
Total 2022 Services	\$2,530,076.00	Total 2022 Services	\$2,103,977.64	Total 2022 Services	\$2,090,677.64

Re-Bidding

Option 2 and 3

- Similar approach to Streetscape
- Provide in-house analysis
 - Capital, operational, staffing
 - Trash removal, Town Center parks, parks, irrigation, field services, etc.
- Current economic conditions, cost may increase regardless of structure



Next Steps

- February - Board reviews/approves options for 2022 services
- February - April 2022 - Bid specification development/in-house analysis for 2023/future services
- May - Release Park Maintenance Bids
- July 2022 - Bids due
- August 2022 - Board to review bids and in-house cost analysis



Recommendation

Approve the extension of the Service Agreement with Yellowstone Landscape Central, Inc., through 2022, inclusive of a 4% CPI adjustment; remove the scope of services from the services agreement, as identified in Option 3; direct staff to utilize contract and in-house resources to perform the scope of services; and authorize the President/General Manager to execute an amendment to the Yellowstone contract, in connection therewith, as approved to final form by Township legal counsel.