

Park and Facilities Landscape Maintenance Bids



August 24, 2022

Park and Facilities Landscape Maintenance

- Pre-2018- all services under one contract
- 2019-2021- Park, All Weather Turf, Sports fields, Fire Stations, Cul-de-sacs, Pathways contracts
 - 2021- Pathway/jumbo cul-de-sac in house
- 2022- Park contractor requested 16% increase, received 4% with reduction of scope; in house/temp staff;
 - Directed staff to re-bid



Park and Facilities Landscape Bid (2023-2025)

2023-2025 bid development examined:

- Maintenance standards
- Community use of facilities
- Synergy between facilities
- Market conditions
- Labor market



Park and Facilities Landscape Bid (2023-2025)

- Project A – Town Center Parks
- Project B – Community Buildings (Recreation Centers, Town Hall, Fire Stations)
- Project C – Community Parks (larger parks, including sports fields)
- Project D – Neighborhood Parks (smaller parks)
- Project E – Backflow Preventor
- Project F – Park and Rides (three facilities)



Park and Facilities Landscape Bid (2023-2025)

- 36 month/two (2), three (3) year renewal periods
- Bid advertised on May 30, 2022
- Villager on June 1, 2022
- Questions on June 24, 2022
- Bids due July 6, 2022
- Bid Submitted
 - 5 - Project A (Town Center)
 - 5 - Project B (Community Buildings)
 - 4 - Project C (Community Parks)
 - 7 - Project D (Neighborhood Parks)
 - 3 - Project E (Backflow)
 - 5 - Project F (Park and Ride)



Park and Facilities Landscape Bid (2023-2025)

	Lowest Bid		Recommended	
Project A	Rotolo	\$257,443.03	Ambassador	\$258,014.13
Project B	Ambassador	\$261,030.13	Ambassador	\$261,030.13
Project C	Ambassador	\$1,231,431.20	Rotolo	\$1,406,552.16
Project D	Rotolo	\$798,900.57	Rotolo	\$798,900.57
Project E	GCS	\$23,415	GCS	\$23,415
Project F	Rotolo	\$28,284.34	Rotolo	\$28,284.34
Total	\$2,600,504.27		\$2,776,196.33	

- Significant vetting process with three lowest vendors
- Rotolo and Ambassador- new contractors; four years bidding on Township contracts
- Multiple vendors/leverage ability
- Contractors lowered cost to build portfolio
- \$175,692 variance between lowest bid and recommended
- Synergies/types of equipment similar in Project A/B and C/D



Park and Facilities Landscape Bid (2023-2025)

Parks, Fire, Town Center, Recreation, Park and Ride, etc.

- 2022
 - \$3,345,775 - base landscape
 - \$572,000 - renovations, enhancements, irrigation repairs
- 2023
 - \$3,651,182.50 - base landscape
 - \$643,480 - renovations, enhancements and irrigation repairs



Park and Facilities Landscape Bid (2023-2025)

Parks, Fire, Town Center, Recreation, Park and Ride, etc. –

- \$2,776,196.33 recommended bid
- \$643,480 renovations, enhancements and irrigation repairs
- Variance of \$874,986



Park and Facilities Landscape Bid (2023-2025)

- 2010 Board approved contracted staff
- Provided dedicated oversight of contractor
- \$100,000 to provide truck/ temporary position
- Position will be reviewed annually to determine need



Park and Facilities Landscape Bid (2023-2025)

Timeline

- August 2022- Review/award of bid
- September 2022- Contract development
- October - December 2022
 - Township/Contractor on-boarding
 - Contractor equipment procurement/onboarding staff
- January 1, 2023 - New contractor(s) commence operations



Recommendation

Award the Township's park and facilities maintenance services contracts to Ambassador Services for Projects A (Town Center)(C-2022-0108) and Project B (Community Buildings)(C-2022-0301); Rotolo Consultants, Inc., for Projects C (Community Parks)(C-2022-0302), Project D (Neighborhood Parks)(C-2022-0303), and Project F (Park and Rides)(C-2022-0305); and GCS Backflow for Project E (Backflows)(C-2022-0304); and authorize the President/CEO to execute services agreements in connection therewith as approved to final form by Township legal counsel; and procure the necessary staff, supplies, and equipment as outlined, for the temporary contract maintenance specialist

