

**Development Standards Committee
Special Meeting
May 11, 2012 at 9:00 AM**

The Woodlands Township
2801 Technology Forest Boulevard
The Woodlands, Texas 77381

Members Present: Deborah Sargeant, Robert Heineman, Chris Florack, Ken Anderson, Herman Weindel, Kim Hess and Danie van Loggerenberg

Staff Present: Neslihan Tesno, Kim McKenna O'Donoghue and Hennie van Rensburg

I. Welcome/Call Meeting to Order

The meeting was called to order by Chair Deborah Sargeant at 9:00 a.m.

II. Consideration and Action regarding the operations and procedures of the Development Standards Committee.

Chris Florack submitted a document titled "Helpful Overview of the DSC Meeting Process" for the purpose of informing attending residents at DSC meetings. The committee reviewed and made changes to the document. Chris Florack submitted an additional document titled "DSC Operational Overview". The purpose of this document is to provide clarity the operational processes of the DSC. This document was reviewed and changes made by the committee. Both of these documents will be amended with the changes and returned to the DSC at a future meeting to review.

Robert Heineman left the meeting at 10:00 am.

III. Consideration and Action of the public forum related to Sign Standards.

It was announced that the original date of the public forum for signs needed to be changed so that all members could attend. It was moved by Chris Florack and seconded by Kim Hess to schedule the public forum on signs standards to June 11, 2012 at 7pm. The motion carried unanimously. The three sign standard considerations were reviewed by the committee and finalized.

IV. Public Comments

There were no public comments.

V. Member Comments

Kim Hess requested that the deference issue needs to be explained in the Operation Overview document.

VI. Staff Reports

There was nothing to report.

VII. Adjourn

There being no further business it was moved by Chris Florack and seconded by Herman Weindel to adjourn the meeting at 10:23 a.m. The motion carried unanimously.