

**Development Standards Committee
Special Meeting**

August 28, 2012 at 5:30 PM

The Woodlands Township
2801 Technology Forest Boulevard
The Woodlands, Texas 77381
Minutes

Members Present: Robert Heineman, Chris Florack, Deborah Sargeant, Danie van Loggerenberg, Herman Weindel, Kim Hess, and Ken Anderson.

Staff Present: Hennie van Rensburg, Neslihan Tesno and Kim McKenna

I. Welcome/Call Meeting to Order

The meeting was called to order to by Chairperson Deborah Sargeant at 5:29 p.m.

II. Consideration and Action regarding the operations and procedures of the Development Standards Committee.

The committee discussed the draft documents regarding the Development Standards Committees operational procedures and operating philosophies and the overview of the Development Standards Committee meeting process. The committee discussed a document that could be available to the public to help with the process of the meeting; and another document that was a guide for the operating principles of the committee. It was moved by Herman Weindel and seconded by Kim Hess to maintain the current policy regarding distribution of materials, posting agendas, and summary items. The motion carried unanimously. It was also moved by Deborah Sargeant to call a special meeting for September 26th, 2012 at 5:30 p.m. at 2801 Technology Forest Boulevard, to continue working on the operations and procedures of the Development Standards Committee. In order to prepare for the meeting it was requested the Committee return their suggestions or changes to the documents to Kim McKenna no later than September 21, 2012. The Township staff will compile the feedback and forward all information to legal counsel for review.

III. Public Comments

There were no public comments.

IV. Member Comments

There were no member comments.

V. Staff Reports

There were no staff reports.

VI. Adjourn

There being no further business it was moved by Chris Florack and seconded by Ken Anderson to adjourn the meeting at 6:40 p.m. The motion carried unanimously.