

**THE WOODLANDS TOWNSHIP
AD HOC TRANSPORTATION COMMITTEE MEETING
FEBRUARY 14, 2013
MINUTES**

**THE STATE OF TEXAS §
COUNTIES OF HARRIS & MONTGOMERY §**

The Ad Hoc Transportation Committee of The Woodlands Township Board of Directors met in regular session, open to the public, on February 14, 2013, posted to begin at 2 p.m. The committee meeting was held in a meeting room at the office of The Woodlands Township Town Hall, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Jeff Long, Mike Bass, Bruce Tough (Director Tough arrived late)

STAFF/ADVISORS: Don Norrell, President/General Manager, Miles McKinney, Director of Legislative Affairs and Transportation, John Powers, Assistant General Manager for Community Services, Karen Dempsey, Management Analyst, Mike Page, Legal Counsel, Bret Strong, Legal Counsel

DIRECTORS ABSENT: None

1. Call to Order:

Chairman Long called the meeting to order at 2:01 p.m. As there was a quorum of members present, the committee proceeded to conduct business regarding the following matters:

2. Receive, consider and act upon adoption of the meeting agenda;

MOTION: Motion by Director Bass to adopt the agenda; second by Chairman Long.

VOTE: **Ayes:** Mike Bass
 Jeff Long
 Nays: None
 Abstentions: None

ACTION: Motion passed unanimously (2-0).

3. Receive, consider and act upon approval of the January 10, 2013 and January 21, 2013 Ad Hoc Transportation Committee meeting minutes;

MOTION: Motion by Director Bass to accept the minutes as presented, with a second by Chairman Long:

VOTE: **Ayes:** Mike Bass
 Jeff Long
 Nays: None
 Abstentions: None

ACTION: Motion passed unanimously (2-0)

4. Receive, consider and act upon participation in a Houston-Galveston Area Council sub-regional mobility plan and study;

Director Bass provided a briefing of the recently attended H-GAC meeting, which included discussion of regional plans, the need to be included in plans to increase funding potential, determination of our priorities and the need to provide objectives for the Township to H-GAC since the scope of projects is now under consideration.

MOTION: No action was taken.

5. Receive, consider and act upon development of a Request for Proposal for a bike lane study;

Discussion with representatives of the cycling community covered the Township's status as a Bike Friendly Community, the need for bicycling education and potential planning in connection with H-GAC.

MOTION: No action was taken.

6. Receive, consider and act upon a recommendation of an appointment to Montgomery County Precinct 3 Commissioner Noack's Mobility Team/Task Force;

MOTION: Motion by Director Bass to recommend to The Woodlands Township Board to appoint the President/General Manager or his designee to a Montgomery County Precinct 3 Commissioner Noack's Mobility Team/Task Force; second by Director Long.

VOTE: **Ayes:** Mike Bass
 Jeff Long
 Nays: None
 Abstentions: None

ACTION: Motion passed unanimously (2-0).

7. Receive, consider and act upon an update concerning an overview of the Woodlands Road Utility District No. 1;

Robert Heineman provided a briefing on the area mobility plan, population projections and current projects in development.

MOTION: No action was taken.

8. Receive, consider and act upon the Houston-Galveston Area Council TIP 2013-2016 Call for Projects regarding the Grogan's Mill grade separation;

After discussion it was recommended to present to the Township Board a resolution to adopt in support of the Houston-Galveston Area Council TIP 2013-2016 Call for Projects regarding the Grogan's Mill grade separation at Research Forest Drive and Grogan's Mill, and to solicit support from surrounding communities and entities, along with providing public comment.

MOTION: Director Bass moved to present to the Township Board a resolution to adopt in support of the Houston-Galveston Area Council TIP 2013-2016 Call for Projects regarding the Grogan's Mill grade separation at Research Forest Drive and Grogan's Mill, and to solicit support from surrounding communities and entities, along with providing public comment; second by Chairman Long.

VOTE: **Ayes:** Mike Bass
 Jeff Long
 Bruce Tough
 Nays: None
 Abstentions: None

ACTION: Motion passed unanimously (3-0)

9. Receive, consider and act upon the Transportation Policy Council decision regarding The Woodlands Township’s request for representation;

Discussion followed concerning the H-GAC’s recent decision to decline amending its bylaws to approve Township representation on its Transportation Policy Council board.

MOTION: Director Bass moved to recommend that the Township Board of Directors send a letter to the H-GAC requesting reconsideration of the Township’s representation on the TPC at its next deliberation.

VOTE: **Ayes:** Mike Bass
 Jeff Long
 Bruce Tough
 Nays: None
 Abstentions: None

ACTION: Motion passed unanimously (3-0)

10. Receive, consider and act upon an update concerning the Conroe/The Woodlands UZA meeting;

Don Norrell presented an update covering the recent meeting of the Conroe/The Woodlands UZA group.

No action was taken.

11. Receive, consider and act upon an Ad Hoc Transportation Committee quarterly update to The Woodlands Township Board beginning in February, 2013;

The Committee will present a quarterly update of committee activity and information gathering at the Wednesday evening Township Regular Board Meetings starting on February 27.

12. Receive, consider and act upon updating the Framework for Mobility and Transportation Program Success Factors;

Miles McKinney presented the updated Framework for Mobility and Transportation Program Success Factors which will be presented at the Township Board Quarterly Update.

13. The Committee recessed to Executive session at 3:32 p.m. to discuss matters relating to real property pursuant to section 551.072, Texas Government Code; deliberation of economic development negotiations pursuant to Section 551.087, Texas Government Code; discuss personnel matters pursuant to Section 551.074, Texas Government Code; and to consult with The Woodlands Township’s attorney concerning pending litigation pursuant to Section 551.071, Texas Government Code.

14. The Committee reconvened in open session at 4:13 p.m.

15. Receive, consider and act upon recommendation to The Woodlands Township Board of proposed changes to Township Board policy for working committees regarding the Texas Open Meetings Act;

No action was taken.

16. Consideration of items to be placed on the agenda for the next committee meeting;

The following were discussed as March agenda items:

- Interlocal Agreement with Brazos Transit District
- H-GAC sub-regional mobility plan and study
- Conroe/The Woodlands UZA update
- Updating the Framework for Mobility and Transportation Program Success Factors
- Standing items to be included on future agendas:
 - Outside committee/meeting reports
 - Precinct 3
 - Chamber Mobility Committee
 - Transportation Advocacy Group

17. Adjourn

The meeting adjourned at 4:40 p.m.