

**THE WOODLANDS TOWNSHIP
AD HOC TRANSPORTATION COMMITTEE MEETING
MARCH 18, 2013
MINUTES**

**THE STATE OF TEXAS §
COUNTIES OF HARRIS & MONTGOMERY §**

The Ad Hoc Transportation Committee of The Woodlands Township Board of Directors met in regular session, open to the public, on March 18, 2013, posted to begin at 2 p.m. The committee meeting was held in a meeting room at the office of The Woodlands Township Town Hall, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Jeff Long, Mike Bass, Bruce Tough

STAFF/ADVISORS: Don Norrell, President/General Manager, Miles McKinney, Director of Legislative Affairs and Transportation, John Powers, Assistant General Manager for Community Services, Karen Dempsey, Management Analyst, Mike Page, Legal Counsel, Bryan Brown, The Goodman Corporation

DIRECTORS ABSENT: None

1. Call to Order:

Chairman Long called the meeting to order at 2 p.m. As there was a quorum of members present, the committee proceeded to conduct business regarding the following matters:

2. Receive, consider and act upon adoption of the meeting agenda:

MOTION: Motion by Director Bass to adopt the agenda; second by Director Tough.

VOTE: **Ayes:** Mike Bass
Jeff Long
Bruce Tough

Nays: None

Abstentions: None

ACTION: Motion passed unanimously (3-0).

3. Receive, consider and act upon approval of the February 14, 2013 Ad Hoc Transportation Committee meeting minutes:

MOTION: Motion by Director Bass to accept the minutes as presented, second by Director Tough.

VOTE: **Ayes:** Mike Bass

Jeff Long
Bruce Tough
Nays: None
Abstentions: None

ACTION: Motion passed unanimously (3-0)

4. **Receive, consider and act upon a briefing of the North Houston Association 2013 Strategic Mobility Plan**

Paula Lenz, Executive Director of the North Houston Association (NHA), presented an overview of the history, mission and project focus of the NHA, noting that the organization is an advocate for improving mobility in the Northern Harris County/South Montgomery County region and includes members from chambers of commerce, local and state elected office, developers and municipalities.

MOTION: No action was taken.

5. **Receive, consider and act upon a proposed Town Center transit terminal project update:**

Bryan Brown of The Goodman Corporation provided an update on the status of a Town Center transit terminal, possible consideration of alternate sites and steps to be taken to maintain funding commitments.

MOTION: No action was taken.

6. **Receive, consider and act upon a biking advisory council as requested by Director Bass:**

Discussion took place about the formation of a biking advisory group to provide input to the Committee during consideration of biking related issues.

MOTION: Motion by Director Bass to appoint David Hitchcock, Steve Schoger, Helen Bostock and Ron Keichline, along with a Parks and Recreation Department liaison to be determined by Don Norrell and John Powers, as members of the Bicycle Advisory Committee; second by Director Tough.

VOTE:
Ayes: Mike Bass
Jeff Long
Bruce Tough
Nays: None
Abstentions: None

ACTION: Motion passed unanimously (3-0).

ACTION: Motion by Director Bass to authorize the Bicycle Advisory Council to bring back a charter for approval to the Ad Hoc Transportation Committee at its next meeting; second by Director Tough.

VOTE: **Ayes:** Mike Bass
 Jeff Long
 Bruce Tough
 Nays: None
 Abstentions: None

ACTION: Motion passed unanimously (3-0).

7. Receive, consider and act upon discussion of cyclist rules for the road as requested by Director Bass;

Director Bass discussed determining the viability of the Bike Friendly Program suggestions concerning cycling rules of the road.

MOTION: Director Bass moved to have the advisory council evaluate the Bike Friendly Program priorities of rules of the road and for the council to suggest which are highest priorities as far as education is concerned; second by Director Tough.

VOTE: **Ayes:** Mike Bass
 Jeff Long
 Bruce Tough
 Nays: None
 Abstentions: None

ACTION: Motion passed unanimously (3-0).

8. Receive, consider and act upon an update concerning the Houston-Galveston Area Council's Transportation Improvement Program's Call for Projects;

Don Norrell provided a briefing on projects currently on the H-GAC TIP Call for Projects list, including the Grogan's Mill/Research Forest Drive grade separation. The Township Board's and Village Association's support resolutions for that project have been given to H-GAC; public comment is now being accepted for these projects.

MOTION: No action was taken.

9. Receive, consider and act upon an update of the Houston-Galveston Area Council sub-regional mobility plan and study;

Don Norrell noted that the plan hasn't been completed yet so this item will be discussed at the next Committee meeting.

MOTION: No action was taken.

10. Receive, consider and act upon an Interlocal Agreement with Brazos Transit District;

Attorney Page discussed the current Interlocal Agreement with Brazos Transit District, noting that Exhibits A and B will be forthcoming after revisions are made.

MOTION: Director Tough moved to recommend approval of the Interlocal Agreement with Brazos Transit District by the Township Board of Directors subject to receipt of Exhibits A and B and any changes to existing data points; second by Director Bass

VOTE: **Ayes:** Mike Bass
 Jeff Long
 Bruce Tough
 Nays: None
 Abstentions: None

ACTION: Motion passed unanimously (3-0).

11. Receive, consider and act upon outside committee and meeting updates;

- **Conroe/Woodlands Urbanized Area (UZA)**
- **Chamber Mobility Committee**
- **Montgomery County Precinct 3**
- **H-GAC Technical Advisory Committee (TAC);**

Updates were provided by Committee members and staff.

12. Receive, consider and act upon updating the Framework for Mobility and Transportation Program Success Factors;

Miles McKinney presented the updated Framework for Mobility and Transportation Program Success Factors.

13. There was no executive session.

14. There was no executive session.

15. Consideration of items to be placed on the agenda for the next committee meeting;

The following were discussed as April agenda items:

- FTA funding
- UZA advisory committee charter
- Updating the Framework for Mobility and Transportation Program Success Factors
- Standing items to be included on future agendas:
 - Outside committee/meeting reports

- Precinct 3
- Chamber Mobility Committee
- Transportation Advocacy Group

16. Adjourn

The meeting adjourned at 4 p.m.