

**THE WOODLANDS TOWNSHIP
AD HOC TRANSPORTATION COMMITTEE MEETING
DECEMBER 5, 2013
MINUTES**

**THE STATE OF TEXAS §
COUNTIES OF HARRIS & MONTGOMERY §**

The Ad Hoc Transportation Committee of The Woodlands Township Board of Directors met in regular session, open to the public, on December 5, 2013, posted to begin at 10 a.m. The committee meeting was held in a meeting room at the office of The Woodlands Township Town Hall, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Jeff Long, Mike Bass, Bruce Tough

STAFF/ADVISORS: Don Norrell, President/ General Manager, John Powers, Assistant General Manager for Community Services, Miles McKinney, Director of Legislative Affairs and Transportation, Karen Dempsey, Management Analyst, Nick Wolda, President/CVB, Barry Goodman, The Goodman Corporation, Jim Webb, The Goodman Corporation, Attorney Mike Page, Alan Clark, H-GAC, Carlene Mullins, H-GAC, Thomas Gray, H-GAC, Wendy Weedon, Brazos Transit District

DIRECTORS ABSENT: None

1. Call to Order:

Chairman Long called the meeting to order at 10:03 a.m. As there was a quorum of members present, the committee proceeded to conduct business regarding the following matters:

2. Receive, consider and act upon adoption of the meeting agenda:

MOTION: Motion by Director Tough to adopt the agenda; second by Director Bass.

VOTE: **Ayes:** Jeff Long
 Mike Bass
 Bruce Tough
Nays: None
Abstentions: None

ACTION: Motion passed unanimously (3-0).

3. Public comment:

There was no comment.

4. Receive, consider and act upon approval of the November 11, 2013 Ad Hoc Transportation Committee meeting minutes;

MOTION: Motion by Director Bass to accept the minutes as presented, second by Director Tough.

VOTE: **Ayes:** Jeff Long
Mike Bass
Bruce Tough
Nays: None
Abstentions: None

ACTION: Motion passed (3-0)

5. Receive, consider and act upon a Woodlands Express Park & Ride update on ridership and route performance;

Wendy Weedon of The Brazos Transit District provided an update on recent Park and Ride schedule changes including feedback by customers. No action was necessary.

6. Receive, consider and act upon a discussion of expanded demand response service to residents of The Woodlands Township;

Amy Leyenbeck of The Friendship Center provided an update regarding demand response service provided by TFC within the Conroe/Woodlands UZA.

MOTION: Motion by Director Bass to approve UZA recommended restrictions concerning parameters on demand response pickups and to include the Houston Medical Center on the passenger route and to pursue alternative funding sources for the extended route, second by Director Tough.

VOTE: **Ayes:** Jeff Long
Mike Bass
Bruce Tough
Nays: None
Abstentions: None

ACTION: Motion passed (3-0)

7. Receive, consider and act upon an update to the transit/transportation-related information on The Woodlands Township website;

Nick Wolda gave a presentation regarding content and structure of the proposed expanded transportation information section on the Township website.

No action necessary.

8. Receive, consider and act upon a status update on H-GAC Bus Procurement Funding RFP;

Barry Goodman and Alan Clark discussed the status of bus procurement funding, guidelines and decision meeting dates. Recommendations may be forthcoming in January.

No action necessary.

The following items were taken out of order and discussed prior to executive session.

12. Receive, consider and act upon outside committee and meeting updates;

- **Conroe/Woodlands Urbanized Area (UZA)**
- **Chamber Mobility Committee**
- **Montgomery County Precinct 3**
- **H-GAC Technical Advisory Committee (TAC);**
- **Bicycle Advisory Task Force**
- **South Montgomery County Mobility Study**
- **The Woodlands Township Transit Plan**
- **The Friendship Center**
- **Interfaith**

CLOSED MEETING

9. The Committee recessed to Executive Session at 11:18 a.m. to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney concerning pending litigation pursuant to §551.071, Texas Government Code;

10. The Committee reconvened in public session at 12:20 p.m.

11. Receive, consider and act upon matters regarding possible joint funding of transportation improvements within The Woodlands Township;

MOTION: Motion by Director Bass to table the item, second by Director Tough.

VOTE: **Ayes:** Jeff Long
 Mike Bass
 Bruce Tough
Nays: None
Abstentions: None

ACTION: Motion passed (3-0).

13. Consideration of items to be placed on the agenda for the next committee meeting:

Cab company

14. Adjourn 12:25 p.m.