

**THE WOODLANDS TOWNSHIP
AD HOC TRANSPORTATION COMMITTEE MEETING
OCTOBER 9, 2014
MINUTES**

**THE STATE OF TEXAS §
COUNTIES OF HARRIS & MONTGOMERY §**

The Ad Hoc Transportation Committee of The Woodlands Township Board of Directors met in regular session, open to the public, on October 9, 2014, posted to begin at 2 p.m. The committee meeting was held in a meeting room at the office of The Woodlands Township Town Hall, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Jeff Long, Mike Bass, Bruce Tough

STAFF/ADVISORS: Don Norrell, President/General Manager, John Powers, Assistant General Manager for Community Services, Chris LaRue, Transit Planner, Karen Dempsey, Management Analyst, Nick Wolda, President of the CVB

DIRECTORS ABSENT: None

1. Call to Order;

Chairman Long called the meeting to order at 2:08 p.m.

2. Receive, consider and act upon adoption of the meeting agenda;

MOTION: Motion by Director Bass to adopt the agenda; second by Director Tough;

VOTE: Ayes: Mike Bass
 Bruce Tough
 Jeff Long

Nays: None

Abstentions: None

ACTION: Motion passed unanimously (3-0).

3. Public comment;

There were no public comments.

4. Receive, consider and act upon approval of the September 11, 2014 and October 1, 2014 Ad Hoc Transportation Committee meeting minutes;

MOTION: Motion by Director Bass to approve the minutes; second by Chairman Long.

VOTE: **Ayes:** Jeff Long
Mike Bass
Bruce Tough

Nays: None

Abstentions: None

ACTION: Motion passed unanimously (3-0).

5. Receive, consider and act upon outside committee and meeting updates;

- Conroe/The Woodlands Urbanized Area (UZA) - No update. The next meeting will be held in December 2014.
- The Woodlands Township Transit Plan - Board workshop on October 16, followed by public meeting later in the month.
- South Montgomery County Mobility and Thoroughfare Study - Concluding soon, reviewed past meetings.
- Chamber Mobility Committee – None.
- Montgomery County Precinct 3 – None.
- H-GAC Technical Advisory Committee (TAC) – Meeting was held September 15. No issues directly related to The Woodlands / South Montgomery County area. Meeting again on October 15.
- Bicycle Advisory Task Force – Updated later in the meeting under agenda item #8.
- The Friendship Center – Ridership / statistics update, hired new employee.
- Interfaith – Ridership / statistics update.
- Brazos Transit District / Park & Ride update - Ridership statistics and discussion of how to handle complaints / suggestions / comments from passengers.
- Woodlands Parkway Bridge Construction – No update on new contractor. Director Bass did note that Commissioner Noack had indicated that he may want to adjust some of the concrete barriers.
- Township Transit Planning and Operations - provided in agenda item #9.

6. Receive, consider and act upon an update on short term mobility projects and signalization improvements;

Mr. Charles Cobb was unable to attend the meeting as he had a death in the family. Chris LaRue indicated that he would work with Mr. Cobb to reschedule

7. Receive, consider and act upon a Town Center Transit System Vision Statement and 2015 Township transportation planning priorities;

The Committee reviewed and discussed the Vision Statement and 2015 priorities list for the future of transit in the Town Center and its importance in preparing the way forward for future projects. This matter will be placed on the October 22nd Board of Directors meeting agenda.

8. Receive, consider and act upon the Bicycle Advisory Task Force draft recommendations on the South County Mobility study report;

Members of the Committee and the Bicycle Advisory Task Force discussed the Task Force's comments regarding the South County Mobility Plan. Committee suggested that the Task Force focus on short-term projects and share their information with H-GAC.

9. Receive, consider and act upon review of the monthly Township Board transportation update;

The Committee discussed the Monthly Transportation Administrative Report prepared by Mr. Chris LaRue and provided minor comments before recommending the report be forwarded to the Board of Directors.

13. Receive, consider and act upon a recommendation to the Township Board regarding Township reserve funding;

Chairman Long suggested dealing with this agenda item out of order. Discussion included the handling of reserve funding and the allocation of surplus funds in the future.

10. The Committee recessed to Executive Session at 3:02 p.m. with counsel, staff and/or affected third parties to discuss matters relating to real property, deliberation of economic development negotiations, discuss personnel matters, consult with The Woodlands Township attorney, discuss funding alternatives and potential agreements with other local, state or federal agencies;

11. The Committee reconvened in public session at 3:26 p.m.

12. Receive, consider and act upon trolley service during the holiday season;

The Committee directed that the proposed plans for the Holiday Shuttle be presented to the Board of Directors at the earliest meeting possible. This matter will be placed on the October 16th Board of Directors agenda.

14. Consideration of items to be place on the agenda for the next committee meeting;

None

15. Adjournment 3:32 p.m.