

**THE WOODLANDS TOWNSHIP
AD HOC TRANSPORTATION COMMITTEE MEETING
NOVEMBER 13, 2014
MINUTES**

**THE STATE OF TEXAS §
COUNTIES OF HARRIS & MONTGOMERY §**

The Ad Hoc Transportation Committee of The Woodlands Township Board of Directors met in regular session, open to the public, on November 13, 2014, posted to begin at 2 p.m. The committee meeting was held in a meeting room at the office of The Woodlands Township Town Hall, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Jeff Long, Mike Bass, Bruce Tough

STAFF/ADVISORS: Don Norrell, President/General Manager, John Powers, Assistant General Manager for Community Services, Chris LaRue, Transit Planner, Karen Dempsey, Management Analyst, Nick Wolda, President of the CVB

DIRECTORS ABSENT: None

1. Call to Order;

Chairman Long called the meeting to order at 2 p.m.

2. Receive, consider and act upon adoption of the meeting agenda;

MOTION: Motion by Director Bass to adopt the agenda; second by Director Tough;

VOTE: Ayes: Mike Bass
 Bruce Tough
 Jeff Long

Nays: None

Abstentions: None

ACTION: Motion passed unanimously (3-0).

3. Public comment;

Residents Mary Lib Guercio, Andy Fry and Marty Young addressed the committee concerning seniors and handicap accessibility and inclusion and definition of target audience in any transit program eventually implemented.

4. Receive, consider and act upon approval of the October 9, 2014 Ad Hoc Transportation Committee meeting minutes;

MOTION: Motion by Director Bass to approve the minutes; second by Director Tough.

VOTE: Ayes: Jeff Long
Mike Bass
Bruce Tough

Nays: None

Abstentions: None

ACTION: Motion passed unanimously (3-0).

5. Receive, consider and act upon outside committee and meeting updates;

- Conroe/The Woodlands Urbanized Area (UZA) – Next meeting at Town Hall on December 9, 2014.
- The Woodlands Township Transit Plan – Public comment meeting was held in November; draft document in progress and expected in January, 2015.
- South Montgomery County Mobility and Thoroughfare Study – Public meeting was held September 25; reviewing existing conditions and draft report should be available beginning of 2015.
- Chamber Mobility Committee – None.
- Montgomery County Precinct 3 – None.
- H-GAC Technical Advisory Committee (TAC) – Draft Regional Transportation Plan (RTP 2040) is being circulated for comment.
- Bicycle Advisory Task Force – Houston has issued RFP for bicycle master plan.
- The Friendship Center –two new buses on order and looking for drivers; 23,000 trips for county during fiscal year; award for taxi service in January.
- Interfaith – Ridership / statistics update; Township funding will be exhausted by December but transportation will still be provided through the end of the year.
- Brazos Transit District / Park & Ride update – Ridership and operations statistics update.
- Woodlands Parkway Bridge Construction – Close to award of contract for new construction company to complete expansion.

- Township Transit Planning and Operations – Solicitations out for Woodlands Express Operator, Transit Vehicle Procurement contracts.
- Township Transit Planning and Operations - provided in agenda item #9.

6. Receive, consider and act upon matters relating to High-Speed Rail;

Don Norrell provided an update concerning input on a potential I-45 route for the Houston/Dallas high-speed rail project. Considering growth in the I-45 corridor and possible short commute needs the Township Board approved, at its November 13th meeting, a letter to be sent to the Federal Railroad Administration/TxDOT offering comments on behalf of The Woodlands Township supporting consideration of an I-45 route.

7. Receive, consider and act upon a recommendation concerning design-related services for The Woodlands Township Transportation Center and Parking Structure;

The Committee approved recommendation to the Township Board of Directors to select PGAL as primary consultant to perform design-related services for The Woodlands Township Transportation Center & Parking Structure; and in case negotiations are not successful, RdIR Architects, Inc. would be the secondary choice. Additional documentation on scoring/selection techniques was requested as well.

MOTION: Motion by Director Bass to adopt the agenda; second by Chairman Long;

VOTE: Ayes: Mike Bass
Bruce Tough
Jeff Long

Nays: None

Abstentions: None

ACTION: Motion passed unanimously (3-0).

8. Receive, consider and act upon approval of the Monthly Transportation Report to the Township Board of Directors;;

The Committee was referred to information in its packet

9. Receive, consider and act upon changing the December 2014 meeting date of the Ad Hoc Transportation Committee;

The Committee approved changing the date of the December meeting to Monday, December 8, 2 p.m.

Chairman Long suggested dealing with this agenda item out of order. Discussion included the handling of reserve funding and the allocation of surplus funds in the future.

10. Receive, consider and act upon an update from staff regarding the Holiday Shuttle Express;

Nick Wolda gave a presentation regarding the upcoming Holiday Shuttle Express.

11. No executive session

14. Consideration of items to be place on the agenda for the next committee meeting;

South County Mobility Study

15. Adjournment 3:35 p.m.