

Development Standards Committee Minutes

January 21, 2015 at 5:30 PM

The Woodlands Township
2801 Technology Forest Boulevard
The Woodlands, Texas 77381

Members Present: Deborah Sargeant, Chris Florack and Kim Hess, Robert Heineman and Walter Lisiewski

Member absent: Danie van Loggerenberg and Ken Anderson

Staff Present: Hennie van Rensburg, Kim McKenna, Kathleen Eaton and Sharlene Novak

RDRRC Members present: Alden Bridge - John Passero and Claude Hunter

I. Welcome/Call Meeting to Order

The meeting was called to order by Chair Deborah Sargent at 5:32 p.m.

II. Consideration and action for election of Chair and Vice Chair for the Development Standards Committee.

Chris Florack made a motion to table the item till the end of the agenda. Robert Heineman seconded the motion and it carried. It was then moved by Kim Hess and seconded by Chris Florack to nominate Deborah Sargeant to serve as Chair of the Development Standards Committee. The motion carried unanimously. It was then moved by Deborah Sargeant and seconded by Chris Florack to nominate Robert Heineman to serve as Vice Chair of the Development Standards Committee. The motion carried unanimously.

III. Consideration and Action of the minutes of the Development Standards Committee (DSC) Meeting on December 17, 2014.

It was moved by Chris Florack and seconded by Walter Lisiewski to approve the minutes of the December 17, 2014 meeting. The motion carried unanimously.

IV. Consideration and Action of the Applications and Violations in Section V recommended for Summary Action.

This item was heard by the full committee. Chair Deborah Sargent presented the Summary List as presented by Staff. The list consisted of Items 2 and 4, 5-12, 15-21. Item 1 and 28 were tabled. Item #13 and 14 were removed from the Summary list to be reviewed. It was moved by Chris Florack and seconded by Kim Hess to approve the Summary List as amended. The motion carried unanimously.

V. Review and Disposition of applications and violations.

1. Consideration and action for the installation of a new monument sign

GAVI Timberloch LLC
2001 Timberloch Place

Lot 0280, Block 0547, Section 0999 Village of Town Center

This item was reviewed under the summary list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to table the item. The motion carried unanimously.

2. Consideration and action for proposed temporary signs and possible concept approval of permanent signs that will be added during the Emergency Room Construction

Memorial Hermann Hospital
9250 Pinecroft Drive

Lot 0200, Block 0350, Section 1000 Village of Research Forest

This item was reviewed under the summary list as presented by staff. There was a representative of Memorial Hermann present to address the committee. It was moved by Chris Florack and seconded by Kim Hess to

approve as submitted. Permanent signs must be submitted for review and action no later than October, 2015. Robert Heineman was opposed to the motion. The motion carried.

3. Consideration and action for final approval regarding the design of the entry, patio and signage.

Nick's Restaurant
20 Waterway Avenue

Lot 2650, Block 0599, Section 0999 Village of Town Center

This item was reviewed by the full committee. Staff provided the committee with a PowerPoint presentation. There were no representatives present to address the committee. It was moved by Chris Florack and seconded by Deborah Sargeant to approve the signs on the following conditions:

- One 20"x50" proposed blue banners may be placed on every other column of the second story balcony for a total of no more than 4 banners.
- One 30"x80" proposed banner style may be placed on every other column for a maximum total of 4.
- The blue and white striped awnings are approved as submitted.
- The wood paneling at entrance with stamped building logo is approved as submitted.
- Submit any window graphic specifications for review and approval.

It was then moved by Chris Florack and seconded by Deborah Sargeant to disapprove the proposed painted wrought iron front entry. The wrought iron fencing located at the front entry of the restaurant must is not approved to be painted. Robert Heineman was opposed. The motion carried.

4. Consideration and action for preliminary and final approval for an industrial building addition.

Baker Hughes – Diamond Press building addition
9110 Grogan's Mill Road

Lot 0300, Block 0350, Section 1000 Village of Research Forest

This item was reviewed under the summary list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve the final plans for the industrial building addition on the condition the construction and completion of the addition is completed in compliance with the Commercial Planning and Design Standards. The improvements must meet code and pass all inspections. Additionally, the property must landscape consistent with the Standards. The motion carried unanimously.

5. Variance request for a proposed detached building that is not located to minimize impact on neighboring properties.

Mark and Bonnie Prediger
82 Gildwood Place

Lot 9, Block 2, Section 13 Village of Creekside Park West

This item was reviewed under the summary list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to conditionally approve the shed to be located on the left side as proposed with the following conditions: 1. Storage shed must be located out of all easements and there must be adequate space allowed to plant screening vegetation. 2. The storage shed must be screened completely from view at ground level from the street and adjacent public or private property with native evergreen vegetation. Vegetation must be at least 6 feet tall at the time of planting. Two tiers of vegetation may be required consisting of shrubs and trees. 3. Staff will confirm if screening is adequate. The motion carried unanimously.

6. Request for time extension of a driveway widening permit.

Dave and Jen Cook
10 Cane Mill Place

Lot 22, Block 3, Section 13 Village of Alden Bridge

This item was reviewed under the summary list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve an extension of time till May 25, 2015 for the completion of the driveway extension with the original conditions of approval. The motion carried unanimously.

7. Variance request for proposed storage shed that does not respect the rear ten foot easement.

William Stepan
98 North Archwyck Circle

Lot 36 Block 1, Section 42 Village of Sterling Ridge

This item was reviewed under the summary list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to Disapprove and consent to delay enforcement, based upon the execution of a memorandum of agreement, requiring the owner to remove the shed from the property, when the owner no longer owns the home, transfers title or when the owner is no longer the primary resident, or when the shed is in disrepair and needs replacement whichever comes first. The memorandum will be recorded with the court house and binding on the land. Approval by this committee does not constitute approval by the additional entities. It is the owner's responsibility to obtain approval by those entities. The improvement may be subject to removal if determined necessary by easement holders. The motion carried unanimously.

8. Variance request for an existing shed that does not respect the side five foot easement, the color is not muted and the height exceeds to maximum allowed for a metal shed.

Anthony Rodriguez

98 North Lace Arbor Drive

Lot 2 Block 3, Section 10 Village of Alden Bridge

This item was reviewed under the summary list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to Disapprove and consent to delay enforcement, based upon the execution of a memorandum of agreement, requiring the owner to remove the shed from the property, when the owner no longer owns the home, transfers title or when the owner is no longer the primary resident, or when the shed is in disrepair and needs replacement whichever comes first. The memorandum will be recorded with the court house and binding on the land. Approval by this committee does not constitute approval by the additional entities. It is the owner's responsibility to obtain approval by those entities. The improvement may be subject to removal if determined necessary by easement holders. The motion carried unanimously.

9. Variance request for an existing play structure that does not respect the rear ten foot easement.

Todd Deering

78 North Merryweather Circle

Lot 10 Block 2, Section 82 Village of Alden Bridge

This item was reviewed under the summary list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to Motion to Disapprove and consent to delay enforcement, based upon the execution of a memorandum of agreement, requiring the owner to remove the play structure from the property, when the owner no longer owns the home, transfers title or when the owner is no longer the primary resident, or when the play structure is in disrepair and needs replacement whichever comes first. The memorandum will be recorded with the court house and binding on the land. Approval by this committee does not constitute approval by the additional entities. It is the owner's responsibility to obtain approval by those entities. The improvement may be subject to removal if determined necessary by easement holders. Tarp must be solid muted color. The motion carried unanimously.

10. Consideration and action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Israel Arciniega

71 Drifting Shadows Circle

Lot 41 Block 2, Section 7 Village of College Park

This item was reviewed under the summary list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve the pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by parking only on an approved hard surface; not parking off or partially off the driveway and not parking on the lawn) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these

violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

11. Consideration and action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Laurence Rosenblatt

7 Eagle Rise Place

Lot 54 Block 1, Section 24 Village of Indian Springs (TWA)

This item was reviewed under the summary list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve the pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by storing the trash/recycle carts out of public view) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

12. Consideration and action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

David A. Tong

98 North Misty Dawn Drive

Lot 39 Block 2, Section 5 Village of College Park

This item was reviewed under the summary list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by submitting applications for unpermitted improvements, including but not limited to a BBQ with "lean-to" cover, paths/patio, trellis and galvanized metal on the fence) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

13. Consideration and action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Edward and Gabriela Rivero

94 Hamlin Lake Drive

Lot 66 Block 1, Section 9 Village of Creekside Park West

This item was reviewed by the full committee. Staff provided the committee with a PowerPoint presentation, their correspondence with the owner and updated photos of the current status of the improvement on the home. The homeowner was present to address the committee. It was moved Chris Florack to allow a rehearing. The motion failed for lack of a second. It was moved by Kim Hess and seconded by Chris Florack to deny the pursuit of legal action, cease any violations for the fountain improvement, allow the fountain to be considered in compliance with their action based on the current height and location and consider the fountain in compliance. The Committee amends their original conditions of approval to allow the fountain at the existing 6 feet. The motion carried unanimously.

14. Consideration and action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Don Phillips

60 North York Gate Court
Lot 9 Block 2, Section 19 Village of Alden Bridge

This item was reviewed by the full committee. Staff provided the committee with a PowerPoint presentation. It was moved by Chris Florack and seconded by Deborah Sargeant to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing and storing the trash and recycle carts out of public view and by removing the algae/mold from the dwelling) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The owner was present to address the committee. The motion carried unanimously.

15. Consideration and action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Jhonathan Beltran Garcia

2 Bay Mills Place

Lot 6 Block 2, Section 8 Village of Creekside Park

This item was reviewed under the summary approval list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing and storing the trash and recycle carts out of public view) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

16. Consideration and action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Juan Jose De La Mora Gonzalez

98 West Arbor Camp Circle

Lot 26 Block 3, Section 4 Village of Creekside Park

This item was reviewed under the summary approval list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing and storing the trash and recycle carts out of public view) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

17. Consideration and action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Roy David

78 West Twinvale Drive

Lot 14 Block 2 Section 102 Village of Alden Bridge

This item was reviewed under the summary approval list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure

the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing and storing the trash and recycle carts and debris out of public view) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

18. Consideration and action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Larry Holliday
35 Cypress Bayou Court

Lot 31 Block 1 Section 24 Village of Alden Bridge

This item was reviewed under the summary approval list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing and storing the trash and recycle carts and debris out of public view) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

19. Consideration and action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Joseph Lou and Jessica Raya-Ellis
26 Tranquil Glade Place

Lot 28 Block 2 Section 9 Village of Indian Springs (TWA)

This item was reviewed under the summary approval list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by covering, removing, or repairing a disabled vehicle and by removing and storing the trash and recycle carts out of public view) will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

20. Consideration and action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Bulent Izgec
3 Sunny Oaks Place

Lot 28 Block 2, Section 9 Village of College Park

This item was reviewed under the summary approval list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations (by removing miscellaneous items from public view in the front and side yards, including but not limited to, pallets of stone, a doghouse, chairs, and a temporary gate, and by regularly maintaining overgrown shrubs) and will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by

The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

21. Variance request for a proposed play structure that does not respect the rear ten foot easement.

Kory Cureton

110 East Evangeline Oaks Circle

Lot 19 Block 3, Section 74 Village of Alden Bridge

This item was reviewed under the summary approval list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to disapprove and consent to delay enforcement, based upon the execution of a memorandum of agreement, requiring the owner to remove the play structure from the property, when the owner no longer owns the home, transfers title or when the owner is no longer the primary resident, or when the play structure is in disrepair and needs replacement whichever comes first. The memorandum will be recorded with the court house and binding on the land. Approval by this committee does not constitute approval by the additional entities. It is the owner's responsibility to obtain approval by those entities. The improvement may be subject to removal if determined necessary by easement holders. Additionally plant and maintain an evergreen tree or tall shrub at least 7' in height to rear of playhouse. The motion carried unanimously.

22. Request for approval of a psychotherapist home business.

Ronald N. Gravis

39 Heartridge Court

Lot 19 Block 2, Section 79 Village of Alden Bridge

This item was reviewed by the full committee. The staff provided the committee with a PowerPoint presentation. The owner and affected neighbors were present to address the committee. Additionally, representatives from the Alden Bridge Residential Design Review Committee were present. It was moved by Deborah Sargeant and seconded by Chris Florack to deny the variance as requested. The motion carried unanimously.

23. Variance request for a proposed patio cover with fireplace that does not respect the rear 25 foot setback and the side five foot easement.

Michael Leevy

22 Pondera Point Drive

Lot 2, Block 2, Section 13 Village of Creekside Park West

This item was reviewed by the full committee. Staff provided the committee with a PowerPoint presentation. The owner's contractor was present to address the committee. It was moved by Chris Florack to deny as presented. The motion failed for lack of a second. It was then moved by Walter Lisiewski and seconded by Kim Hess to conditionally approve as follows: reduce the overall size of the outdoor patio cover with fireplace not to exceed 14'x18'. Additionally all portions of the structure must remain out of the easement. The owner must plant and maintain evergreen trees or shrubs at least 7' tall at the time of planting located to the left and rear of the structure to screen. The improvements must meet code, pass final inspection and standards. Chris Florack was opposed. The motion carried.

24. Variance request for an existing shed that does not respect the rear ten foot and side five foot easements.

Don Phillips

60 North York Gate Court

Lot 9 Block 2, Section 19 Village of Alden Bridge

This item was reviewed by the full committee. Staff provided the committee with a PowerPoint presentation. The owner was not present to address the committee at that time. It was moved by Chris Florack and seconded by Kim Hess to conditionally approve on the condition the shed must be moved out of the easement a minimum of 5 feet and plant native evergreen vegetation to screen the shed. The plantings must be at least 7' tall at time of planting and located between the shed and fence to lessen the impact to rear neighbor. The motion carried unanimously.

25. Variance request for an existing rear yard patio that does not respect the rear ten foot easement.
Don Phillips
60 North York Gate Court
Lot 9 Block 2, Section 19 Village of Alden Bridge
This item was reviewed by the full committee. Staff provided the committee with a PowerPoint presentation. The owner was not present to address the committee at that time. It was moved by Chris Florack and seconded by Kim Hess to deny as presented. The owner must remove one row of pavers from the rear of the property adjacent to the rear fence. The remainder of the pavers were disapproved but the committee will consent to delay enforcement based upon the execution of a memorandum of agreement requiring the owner to remove the pavers from the easement when the owner no longer owns the home, sells or transfers title or when the owner is no longer the primary resident, whichever comes first. The memorandum will be recorded at the courthouse and binding on the land. Additionally approval by this committee does not constitute approval by the additional easement holders. It is the owner's responsibility to obtain those approvals and may be subject to removal. The improvements must not halt or materially impede drainage as defined in the Standards. The motion carried unanimously.
26. Variance request for an existing sport court that does not respect the side five foot and rear 20 foot setbacks and it does not respect the side five foot and rear ten foot easements and exceeds the maximum percent coverage of hard surface area allowed for the lot.
Alifiya Fakhri
46 Clovergate Circle
Lot 19 Block 1, Section 54 Village of Alden Bridge
This item was reviewed by the full committee. Staff provided the committee with a PowerPoint presentation. The owner was not present to address the committee. It was moved by Deborah Sargeant and seconded by Chris Florack to deny the variance as requested and inform the owner they would consider a variance if the owner modified the sport court's overall hard surface area by 5% and removed any pavers from the side yard easement. Additionally the owner must plant and maintain evergreen screening at least 7 feet tall at the time of planting along the right side fence to lessen the impact to the neighbor. No lights are approved to be added to the improvement. In addition the remainder of the sport court is disapproved and the committee will consent to delay enforcement, based upon the execution of a memorandum of agreement, requiring the owner to remove the sport court from the property, when the owner no longer owns the home, transfers title or when the owner is no longer the primary resident, or when the sport court is in disrepair. The memorandum will be recorded with the court house and binding on the land. Additionally Approval by this committee does not constitute approval by the additional entities. It is the owner's responsibility to obtain approval by those entities. The improvement may be subject to removal if determined necessary by easement holders. The motion carried unanimously.
27. Variance request for an existing driveway extension with border that exceeds the maximum width allowed and exceeds the maximum percent coverage of hard surface area allowed for the lot.
Alifiya Fakhri
46 Clovergate Circle
Lot 19 Block 1, Section 54 Village of Alden Bridge
This item was reviewed under the summary approval list as presented by staff. It was moved by Chris Florack and seconded by Kim Hess to approve as submitted. Owner must ensure placement of the improvement does not halt or materially impede drainage as defined in the Standards. The motion carried unanimously.
28. Variance request for an existing trellis that exceeds the maximum height allowed in the easement.
Bryan Schorzman
18 Glowing Star Place
Lot 51 Block 3, Section 6 Village of Sterling Ridge
This item was tabled at the request of the owner.

VI. Public Comments

Katherine Wade requested the staff announce their names at the beginning of each meeting, so that audience members knew who were presenting their items. Staff members Sharlene Novak and Kim McKenna announced their names. Additionally Ms. Wade notified the committee she received a package regarding on going issues that she would like to have addressed. She had concerns the fed ex document was not dated, was not on letterhead and had no signature. However, she confirmed the letter stated her agenda item would be heard on February 18, 2014. She shared her concerns regarding a spotlight issue she has called about.

VII. Member Comments

Chris Florack announced to the committee that he will not be able to attend either meeting in February. Deborah Sargeant noted the upcoming Joint Session tentatively scheduled for the evening of February 25, 2015.

VIII. Staff Reports

There were staff reports.

IX. Adjourn

There being no further business it was moved by Chris Florack and seconded By Kim Hess to adjourn the meeting at 7:27 p.m. The motion carried unanimously.