

**THE WOODLANDS TOWNSHIP  
AD HOC TRANSPORTATION COMMITTEE MEETING  
MARCH 12, 2015  
MINUTES**

**THE STATE OF TEXAS §  
COUNTIES OF HARRIS & MONTGOMERY §**

The Ad Hoc Transportation Committee of The Woodlands Township Board of Directors met in regular session, open to the public, on March 12, 2015, posted to begin at 2:00 p.m. The committee meeting was held in a meeting room at the office of The Woodlands Township Town Hall, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

**DIRECTORS PRESENT:** Jeff Long, Mike Bass, Bruce Tough

**STAFF/ADVISORS:** Don Norrell, President/General Manager, John Powers, Assistant General Manager for Community Services, Chris LaRue, Transit Program Manager, Karen Dempsey, Assistant to the President, Nick Wolda, President of the CVB

**DIRECTORS ABSENT:** None

**1. Call to Order:**

Chairman Long called the meeting to order at 2:03 p.m. As there was a quorum of members present, the committee proceeded to conduct business regarding the following matters:

**2. Receive, consider and act upon adoption of the meeting agenda;**

**MOTION:** Motion by Director Tough to adopt the agenda; second by Chairman Long;

**VOTE:** Ayes:

Bruce Tough  
Jeff Long

Nays: None

Abstentions: None

**ACTION:** Motion passed unanimously (2-0).

**3. Public comment;**

Director Mike Bass arrives.

John Nicks, private citizen, suggested adding more mid-day transit service to connect to The Woodlands via METRO's Kuykendahl Park 'n' Ride and adding service to George Bush Intercontinental Airport (IAH).

**4. Receive, consider and act upon the February 12, 2015 Ad Hoc Transportation Committee meeting minutes;**

**MOTION:** Motion by Director Bass to approve the minutes, second by Director Tough

**VOTE:**     **Ayes:** Mike Bass  
                  Bruce Tough  
                  Jeff Long

**Nays:** None

**Abstentions:** None

**ACTION:** Motion passed unanimously (3-0).

**5. Receive, consider and act upon outside committee and meeting updates;**

- Conroe/The Woodlands Urbanized Area (UZA) – update from UZA meeting held March 10, 2015 in Conroe, TX, which included mention of proposed legislation regarding the disposition of state transit funding, paratransit and fixed route service in Conroe.
- The Woodlands Township Transit Plan – H-GAC reported that they are in the process of closing the contract and getting the final version of the plan ready for distribution.
- South Montgomery County Mobility and Thoroughfare Studies – H-GAC and the consultants are finalizing recommendations for the SCMP. No update at this time for the MCTP.
- Chamber Mobility Committee – No update from previous meeting; noted the date of upcoming meeting on Tuesday, March 17, 2015 to discuss the Montgomery County Road Bond.
- Montgomery County Precinct 3 – None.

- H-GAC Technical Advisory Committee (TAC) – Next meeting scheduled for March 18, 2015. Anticipated to discuss subcommittee nominations.
- Bicycle Advisory Task Force – Update regarding upcoming National Bike Month in May 2015 and The Woodlands National Bike to Work day tentatively scheduled for May 12, 2015.
- The Friendship Center –Ridership / statistics update and fleet management update.
- Interfaith – Ridership / statistics update.
- Woodlands Express Park & Ride update – Ridership and operations statistics update.
- Woodlands Parkway Bridge Construction – Construction update; westbound lanes to be open to traffic soon; some additional work scheduled in eastbound lanes; entire project to be complete in April 2015.

**6. Receive, consider and act upon approval of the Monthly Transportation Report to The Township Board of Directors;**

**MOTION:** Motion by Director Bass to approve the Monthly Transportation Report to The Woodlands Township Board of Directors, second by Director Tough

**VOTE:**     **Ayes:** Mike Bass  
                   Bruce Tough  
                   Jeff Long

**Nays:** None  
**Abstentions:** None

**ACTION:** Motion passed unanimously (3-0).

**7. Receive, consider and act upon an presentation regarding the performance of the 2014-2015 Holiday Shuttle Express;**

A presentation by Transit Program Manager, Chris LaRue was made on the performance of the Holiday Shuttle Express. Director Bass requested additional analysis to be presented at the next committee meeting.

**8. Receive, consider and act upon an update regarding the RFQ for Transit Consulting Services;**

**MOTION:** Motion by Director Bass to approve an RFQ to solicit Statements of Qualifications for Transit Consulting Services, second by Director Tough

**VOTE:**     **Ayes:** Mike Bass  
                  Bruce Tough  
                  Jeff Long

**Nays:** None  
                  **Abstentions:** None

**ACTION:** Motion passed unanimously (3-0).

9. **Receive, consider and act upon an update regarding projects included in the May 2015 Montgomery County Road Bond election;**

Committee heard an update from Director Bass regarding the list of projects anticipated to be included in the May 2015 Montgomery County Bond Election. The Committee made no recommendations for Board action.

**MOTION:** Motion by Director Bass to forward the list to the Board of Directors for informational purposes only, second by Chairman Long.

**VOTE:**     **Ayes:** Mike Bass  
                  Bruce Tough  
                  Jeff Long

**Nays:** None  
                  **Abstentions:** None

**ACTION:** Motion passed unanimously (3-0).

10. **Receive, Consider and act upon the placement of bike racks/bike lockers at the park and ride facilities;**

**Motion:** Motion by Director Bass to forward a recommendation to the Board of Directors to fund bike racks/bike lockers to be installed at the Park and Ride facilities, second by Director Tough.

**VOTE:**     **Ayes:** Mike Bass  
                  Bruce Tough  
                  Jeff Long

**Nays:** None  
                  **Abstentions:** None:

**ACTION:** Motion passed unanimously (3-0).

**11. Receive, consider and act upon a recommendation to the Township's Board of Directors regarding ADA/Special Fare Pricing for the Woodlands Express;**

**MOTION:** Motion by Director Bass to forward a recommendation from staff that ADA/Special Rate Pricing for the Park and Ride service not be implemented at this time, second by Director Tough.

**VOTE:**     **Ayes:** Mike Bass  
                  Bruce Tough  
                  Jeff Long

**Nays:** None

**Abstentions:** None

**ACTION:** Motion passed unanimously (3-0).

**12. Receive, consider and act upon an update regarding the use of permeable paving materials for certain Township projects;**

The Committee deferred agenda item 12 regarding the use of permeable paving materials until its meeting in April 2015.

**13. The Committee recessed to Executive Session at 2:53 p.m. with counsel, staff and/or affected third parties to discuss matters relating to real property, deliberation of economic development negotiations, discuss personnel matters, consult with The Woodlands Township attorney, discuss funding alternatives and potential agreements with other local, state or federal agencies;**

**14. The Committee reconvened in public session at 4:00 p.m.**

No action was taken.

**15. Consideration of items to be placed on the agenda for the next committee meeting;**

None

**16. Adjournment: 4:01 p.m.**