

Development Standards Committee

March 2, 2016 at 5:30 p.m.

The Woodlands Township

2801 Technology Forest Boulevard

The Woodlands, Texas 77381

MINUTES

Members Present: Deborah Sargeant, Robert Heineman, Danie van Loggerenberg, Chris Florack, Kim Hess, Walter Lisiewski, and Ken Anderson

Staff Present: Kimberly McKenna, Sharon Davis and Kathleen Eaton

- I. Welcome/Call Meeting to Order.**
The meeting was called to order by Deborah Sargeant at 5:31p.m.
- II. Consideration and action regarding the minutes of the meeting of February 3, 2016.**
The minutes were reviewed by the committee. It was then moved by Ken Anderson and seconded by Danie van Loggerenberg to approve the minutes for the meetings of January 6, 2016 as presented. The motion carried unanimously.
- III. Consideration and Action of the Applications and Covenant Violations in Section VI, recommended for Summary Action.**
This item was reviewed by the committee. The list consisted of items 2-5, 8, 10, 12-21, 23-25, 27-30 and 32-38. It was moved by Chris Florack and seconded Ken Anderson to approve the Summary List as presented by staff recommendation. The motion carried unanimously.
- IV. Recess to Executive Session to consult with the Development Standards Committee's attorney pursuant to 551.071, Texas Government Code.**
No action was taken on this item.
- V. Reconvene in Public Session.**
No action was taken on this item.
- VI. Consideration and Action of the Applications and Covenant Violations.**
 1. Variance request for a building sign
Ryan's Express Cleaners
9955 Woodlands Parkway Suite C
Lot 625, Block 78, Section 46 Village of Sterling Ridge
This item was reviewed by the full committee. It was moved by Chris Florack and seconded Robert Heineman to approve a building sign as presented and require the staff modify the design criteria, to reflect the existing building sign designs for the properties in the shopping center. The motion carried unanimously.
 2. Consideration and action for final approval of the proposed plans.
Frost Bank
201 East Shore Boulevard
Lot 0272 Block 0547 Section 0006 Village of Town Center
This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve a variance on the condition the owner must submit a complete exterior sign package, including all specifications for review and action by The Development Standards Committee, prior to installation. Finally, Additional plantings may be required to supplement the forest preserve along Grogan's Mill Road to meet the Commercial Planning and Design, the staff and representation from The Development Standards Committee will review and verify on site any necessary reforestation. The motion carried unanimously.
 3. Consideration and action regarding additional clearing for the temporary construction access drive.
Houston Advanced Research Center Headquarters
8801 Gosling Road

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Lot 0216, Block 0051, Section 0999 Village of Research Forest

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the additional clearing as presented. The motion carried unanimously.

4. Consideration and action for a new monument sign tenant panel.

Regus

21 Waterway Avenue

Lot 229, Block 0599, Section 0999 Village of Town Center

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve as presented. Installation must be in accordance with the Commercial Planning and Design Standards. The motion carried unanimously.

5. Consideration and action for concept approval of a three thousand square foot addition for Walmart Academy on the north end of the building.

Walmart #3213

3040 College Park Drive

Lot 9007, Block 0555, Section 0000 Village of College Park

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the proposed concept as presented and consider the plans to be substantial enough to approve as a final proposal on the following conditions: The improvements must meet code and pass final inspection. Approval by the Committee does not constitute approval by The County. It is the owner's responsibility to obtain those approvals. The motion carried unanimously.

6. Consideration and action for new building sign.

The Woodlands United Methodist Church Family Life Center

2200 Lake Woodlands Drive

Lot 8650, Block 0547, Section 0999 Village of Research Forest

Lot 0650, Block 0599, Section 0999 Village of Research Forest

This item was reviewed by the full committee. The committee reviewed the proposed location and the presentation presented by the staff. It was moved by Kim Hess and seconded by Robert Heineman to approve the building sign on the condition the sign design is modified so the "Family Life" letters do not exceed 16 inches in height and the "Center" letters do not exceed 12 inches in height. All improvements are to be resubmitted to the Covenant Administration staff for review and final approval. The motion carried unanimously.

7. Consideration and action for new building sign.

The Woodlands United Methodist Church Harvest Worship Center

2200 Lake Woodlands Drive

Lot 8600, Block 0547, Section 0999 Village of Research Forest

This item was reviewed by the full committee. The committee reviewed the proposed location and the presentation presented by the staff. It was moved by Kim Hess and seconded by Robert Heineman to approve on the condition the logo size is reduced to no greater than 60 inches to remain consistent with the Loft sign. The motion carried unanimously.

8. Consideration and action for new building sign.

The Woodlands United Methodist Church The Woodlands Methodist School

2200 Lake Woodlands Drive

Lot 8650, Block 0547, Section 0999 Village of Research Forest

Lot 0650, Block 0599, Section 0999 Village of Research Forest

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the building sign for the school as presented.

9. Variance request for a proposed solid wood fence that will be located beyond the front façade of the dwelling, the platted building line and is proposed to have a concrete footer, which is not an approved fence material or design.

Dotty Iversen

2716 Timberjack Place

Lot 13, Block 06, Section 06 Village of Grogan's Mill

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This item was review by the full committee. The home owner was present to address the committee. The committee deliberated in regards to the location, the fence design and the architectural compatibility. It was then moved by Deborah Sargeant and seconded by Chris Florack to deny the fence as presented and require the owner revise the proposed design and location to comply with the Standards. The motion carried unanimously.

10. Variance request for a proposed driveway replacement that is located in the five foot side yard easement.

Dotty Iversen

2716 Timberjack Place

Lot 13, Block 06, Section 06 Village of Grogan's Mill

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the driveway as submitted. Approval by this committee does not constitute approval by the additional easement holders. It is the owner's responsibility to obtain those approvals and may be subject to removal. Additionally, the owner must ensure that the improvement does not halt or materially impede drainage as defined in the residential development Standards. The motion carried unanimously.

11. Variance request for a home remodel that includes a proposed garage addition, partial garage conversion and room additions. All of which were considered to cause an impact to adjoining and surrounding neighbors, when reviewed and acted upon by the Residential Design Review Committee.

M. Hazem Elzufari

130 South Mill Trace Drive

Lot 38, Block 03, Section 31 Village of Panther Creek

This item was reviewed by the full committee. The home owner and affected neighbors were present to address the committee. The committee discussed the design of the project and noted all improvements respected the living area, setback, easements, locations and height restrictions. The committee discussed options in regards to the design of the addition at the side of the home. It was then moved by Chris Florack and seconded by Deborah Sargeant to approve the proposed improvements on the conditions the roof of the garage addition be reduced so that the overall height and pitch of the roof are consistent with the existing dwelling. The back wall of the mud room to the back of the back of the addition and submit revised plans to the staff for review and verification of the committee's action. Additionally, the home owner must ensure placement of the improvements do not halt or materially impede drainage as defined in the residential Development Standards and all improvements must meet code and pass final inspection. The motion carried unanimously.

12. Consideration and action for a proposed home business.

William Arnett

82 Mossy Creek Place

Lot 09, Block 01, Section 24 Village of Cochran's Crossing

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the home business for 2 years on the condition the owner must reapply for renewal in March 2018. Additionally the business must operate in accordance with the Residential Development Standards and may be revoked at any time for a violation of these standards, impact to adjacent properties or by The Development Standards Committee. The motion carried unanimously.

13. Consideration and action for a proposed home business.

Adam Sutliff

11020 Meadow Rue Street

Lot 26, Block 07, Section 07 Village of Grogan's Mill

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the home business for 2 years on the condition the owner must reapply for renewal in March 2018. Additionally the business must operate in accordance with the Residential Development Standards and may be revoked at any time for a violation of these standards, impact to adjacent properties or by The Development Standards Committee. The motion carried unanimously.

14. Variance request for a proposed room addition that encroaches into the rear forty (40) foot building setback and will exceed the maximum amount of living area allowed.

Barry Amos

38 Wood Cove Drive

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Lot 15, Block 01, Section 24 Village of Panther Creek

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the addition as submitted; on the condition the improvements must meet code and pass final inspection. Additionally the improvements must not halt or materially impede drainage as defined in the Residential Development Standards. The motion carried unanimously.

15. Variance request for a proposed patio cover that encroaches past the rear forty (40) foot building setback.

Barry Amos

38 Wood Cove Drive

Lot 15, Block 01, Section 24 Village of Panther Creek

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the addition as submitted; on the condition the improvements must meet code and pass final inspection. Additionally the improvements must not halt or materially impede drainage as defined in the Residential Development Standards. The motion carried unanimously.

16. Variance request for a proposed swimming pool and spa that will encroach into the rear sixteen (16) foot utility easement and the proposed pool equipment will not be screened from view from the street.

Mark Holmes

8 Tangle Brush Drive

Lot 18, Block 01, Section 06 Village of Panther Creek

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve on the condition the owner submit to the staff for review, a release of easement agreement or easement use agreement for all utilities located in the 16 foot utility easement. The owner must plant and maintain 4 fifteen gallon native evergreen trees in the rear yard to reforest the property. All improvements must respect the 10 foot rear easement. Approval by this committee does not constitute approval by the additional easement holders. It is the owner's responsibility to obtain those approvals and may be subject to removal. The owner must ensure that all improvements, meet code pass final inspection and must not halt or materially impede drainage as defined in the Residential Development Standards. The motion carried unanimously.

17. Variance request for a proposed tree to be removed.

Mark Holmes

8 Tangle Brush Drive

Lot 18, Block 01, Section 06 Village of Panther Creek

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve on the condition the owner plant and maintain one 15 gallon native evergreen tree anywhere on the lot. The motion carried unanimously.

18. Variance request for a proposed partial garage conversion to living space that will encroach into the rear forty foot (40) building setback.

Dora Chiako Branyan

2 Sand Cove Court

Lot 10, Block 04, Section 24 Village of Panther Creek

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve on the condition the improvements meet code and pass final inspection. Additionally the owner must plant and maintain native evergreen vegetation to the side of the improvement to soften and screen the view to the adjacent property. All improvements must not halt or materially impede drainage as defined in the Residential Development Standards. The motion carried unanimously.

19. Variance request for a proposed garage addition and covered patio that encroaches into the forty (40) foot rear building setback.

Dora Chiako Branyan

2 Sand Cove Court

Lot 10, Block 04, Section 24 Village of Panther Creek

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve on the condition the improvements meet code and pass final inspection.

Additionally the owner must plant and maintain native evergreen vegetation to the side of the improvement to soften

and screen the view to the adjacent property. All improvement must not halt or materially impede drainage as defined in the Residential Development Standards. The motion carried unanimously.

20. Variance request for a proposed detached storage shed that would exceed the maximum height allowed, for sheds made of plastic.
Mike and Susan Marzano
10 North Slash Pine Park
Lot 05, Block 01, Section 33 Village of Grogan's Mill
This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve as presented. Owner must plant and maintain native evergreen vegetation to soften and screen the view. The motion carried unanimously.
21. Variance request for a proposed fence that would exceed the maximum height allowed.
Catherine O. Wagner
58 Grogan's Point Road
Lot 09, Block 01, Section 48 Village of Grogan's Mill
This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve on the condition the rear fence must not exceed 8 feet in height and must be tapered to match the existing fence height of the adjacent properties, unless the adjacent property owners plan to build eight foot rear fence. The face orientation must be designed in accordance with the residential Development Standards. Additionally the improvement must meet code and pass final inspection. The motion carried unanimously.
22. Variance request for a proposed fence replacement that will exceed the maximum allowable fence height and is not the fence style required by the Neighborhood Criteria for the lot.
John Talamas
54 Hillock Woods
Lot 16, Block 01, Section 66 Village of Grogan's Mill
This item was reviewed by the full committee. The staff provided the committee with a presentation noting the improvement, the location and the reason for requesting the variance. It was then moved by Ken Anderson and seconded by Danie van Loggerenberg to approve the ten foot fencing for all property lines that are adjacent to Sawdust Road and allow 7 foot fencing on the left hand side and 6 foot 6 inch fencing on the right hand side to match the height of the existing fencing at the neighboring properties. The motion carried unanimously.
23. Variance request for a proposed wrought iron fence that will cause the unfished side of the existing wood fence to be visible.
John Romain
46 Lost Pond Circle
Lot 18, Block 01, Section 24 Village of Cochran's Crossing
This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the proposed fence as presented. The motion carried unanimously.
24. Variance request for a proposed swimming pool and spa that will exceed the maximum amount of hard surface area allowed.
William Walton
39 Terravale Court
Lot 34, Block 02, Section 11 Village of Panther Creek
This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve on the condition the owner plant and maintain 2 fifteen gallon native evergreen trees. The improvement must meet code and pass final inspection. The owner must ensure placement of the improvements does not halt or materially impede drainage as defined in the Residential Development Standards and should submit a revised plan to note drainage plans. The motion carried unanimously.
25. Variance request for an existing fence that was built with the construction side facing outward from the lot.
Ryan Gorman
16 Fairmeade Bend Drive
Lot 23, Block 01, Section 16 Village of Village of Panther Creek

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This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the majority of the fence to remain Construction side out, on the condition the owner modify the portion of rear fencing where the construction side out portion is visible from Brentwood Oak neighborhood. The motion carried unanimously.

26. Variance request for existing paving that encroaches into the right side easement.

Paul Hanslik
6 South Buck Ridge

Lot 10, Block 03, Section 29 Village of Panther Creek

This item was reviewed by the full committee. The owner and the affected neighbors were present to address the committee. The staff provided the committee with a presentation noting the improvement, the location and any documentation received by adjacent property owners. It was then moved by Chris Florack and seconded by Kim Hess to conditionally approve the existing pavers on the condition the owner must remove a two foot wide corridor from the property line inwards toward the lot. Additionally the owner must ensure placement of the improvements does not halt or materially impede drainage as defined in the Residential Development Standards. The motion carried unanimously.

27. Variance request for an existing roof replacement that does not comply with the Neighborhood Criteria for the lot.

Paul Watson
135 South Copperknoll Circle

Lot 09, Block 02, Section 27 Village of Cochran's Crossing

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the roof as presented. The motion carried unanimously.

28. Variance request for an existing fence is not located at least three (3) feet back from the front façade of the dwelling and is located beyond the platted building line.

Gary Beauchamp
10402 Treeridge Place

Lot 61, Block 10, Section 12 Village of Grogan's Mill

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve as presented. The owner must maintain the existing vegetation at the front of the home, to soften and screen the view. The motion carried unanimously.

29. Consideration and action for an existing home business.

Robert Cook
4 Basal Brier Court

Lot 41, Block 02, Section 01 Village of Panther Creek

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve the home business on the condition all outstanding covenant violations are resolved in 30 days. Failure to resolve all covenant violations will result in revocation of the Home Business. The Business application must be renewed in 2 years. Owner must reapply for a home business in March of 2018. Additionally the business may be revoked at any time by the committee or for a violation of the home business standards. The motion carried unanimously.

30. Variance request for an existing play fort/ tree house which contains more than 72 square feet of elevated floored area and exceeds the maximum height allowed.

Mark R. Beach
38 Mistflower Place

Lot 41, Block 02, Section 21 Village of Cochran's Crossing

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to table the item and allow the owner the opportunity to attend the meeting. The motion carried unanimously.

31. Variance request for the existing paver driveway widening that encroaches into the five foot side yard easement, exceeds the maximum width allowed and is not an approved hard-surface material for parking.

Deborah Leonard

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8 Robin Springs Place

Lot 27, Block 02, Section 03 Village of Cochran's Crossing

This item was reviewed by the full committee. The staff provided the committee with a presentation noting the improvement, the location and any documentation received by adjacent property owners. It was then moved by Deborah Sargeant and seconded by Ken Anderson to deny the variance request as presented and require the owner comply with the Standards. Walter Lisiewski was opposed to the motion. The motion carried.

32. Consideration and Action to proceed with legal action for outstanding Covenant violations.

Michael Eric Johnson

23 Clare Point Drive, 77382-1807

Lot 6, Block 1, Section 96 Village of Sterling Ridge

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

33. Consideration and Action to proceed with legal action for outstanding Covenant violations.

Daniela Casandra Garcia Islas

6 Mission Bend Place, 77382

Lot 43, Block 1, Section 18 Village of Indian Springs (TWA)

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

34. Consideration and Action to proceed with legal action for outstanding Covenant violations.

Travis N Vandersypen

167 West Amberglow Circle

Lot 53, Block 03, Section 26, Village of Cochran's Crossing

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

35. Consideration and Action to proceed with legal action for outstanding Covenant violations.

Russell McBeth

26 North Meadowmist Circle

Lot 07, Block 03, Section 33, Village of Cochran's Crossing

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands

Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

36. Consideration and Action to proceed with legal action for outstanding Covenant violations.

Eric Depoy

23 Indian Summer Place

Lot 49, Block 01, Section 29, Village of Cochran's Crossing

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

37. Consideration and Action to proceed with legal action for outstanding Covenant violations.

Witland LeBlanc

2 Bough Leaf Place

Lot 33, Block 01, Section 40, Village of Cochran's Crossing

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

38. Consideration and Action to proceed with legal action for outstanding Covenant violations.

Brandon D. Lunn

16 South Brook Pebble Court

Lot 24, Block 04, Section 38 Village of Grogan's Mill

This item was heard under the summary list as presented by staff recommendation. It was moved by Chris Florack and seconded by Ken Anderson to approve pursuit of legal action by authorizing our attorneys and staff to send letters to the owner notifying them of the Development Standards Committee's actions; what is required to cure the violations and establishing a reasonable time frame for resolution. The letter will include notice that failure to correct these violations will result in a lawsuit filed & court hearing scheduled. Furthermore, we recommend The Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by The Strong Firm and the staff does not resolve these violations prior to filing the lawsuit. The motion carried unanimously.

VII. Consideration and action of the status of improvements at 47 and 51 South Longspur. Alexandro Roviroso Martinez and Alberto Hinojos Lot 09 & 10, Block 04, Section 45 Village of Grogan's Mill.

No action was taken on this item. The owner or representatives were not present. The staff will coordinate with the property owners.

VIII. Public Comments

John Bible informed the committee of his concerns regarding vehicles parked in the wilding estates are and the concern for rooms being rented out on properties in The Woodlands.

IX. Member Comments

Deborah Sargeant requested The Woodlands Country Club sign be brought to the committee at a future meeting for consideration and action of the committee's conditions of approval.

X. Staff Reports

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There were no staff reports.

XI. Adjourn

There being no further business it was moved by Chris Florack and seconded by Ken Anderson to adjourn the meeting at 7:32 p.m. The motion carried unanimously.