

Development Standards Committee

October 5, 2016 at 5:30 p.m.

The Woodlands Township
2801 Technology Forest Boulevard
The Woodlands, Texas 77381

MINUTES

Members Present: Deborah Sargeant, Robert Heineman, Ken Anderson, and Walter Lisiewski

Staff Present: Kimberly McKenna, Neslihan Tesno, Hennie van Rensburg, Danielle Allen, Kathleen Eaton, and Sharon Davis

- I. Welcome/Call Meeting to Order.**
The meeting was called to order by Deborah Sargeant at 5:30p.m.
- II. Consideration and action regarding the minutes of the meeting of September 7, 2016.**
The minutes were reviewed by the committee. It was then moved by Ken Anderson and seconded by Walter Lisiewski to approve the minutes for the meetings of September 7, 2016 as presented.
- III. Consideration and Action of the Applications and Covenant Violations in Section VII, recommended for Summary Action.**
This item was reviewed by the committee. The list consisted of items 1, 4, 5, 12, 17, 19, 20, 24 - 29, 33 – 36, 40 and 41. It was moved by Walter Lisiewski and seconded by Ken Anderson to approve the summary items as presented by Staff recommendation. The motion carried unanimously. The staff identified after the action was taken, that there was a clerical error on the cover sheet of the Summary Items and item 5, needed to be removed from the List as it was presented for full committee review. Walter Lisiewski rescinded his original motion and Ken Anderson concurred. It was then moved by Robert Heineman and seconded by Deborah Sargeant to approve the summary items as presented with the removal of item 5. The motion carried unanimously.
- IV. Recess to Executive Session to consult with the Development Standards Committee’s attorney pursuant to 551.071, Texas Government Code.**
No action was taken on this item.
- V. Reconvene in Public Session.**
No action was taken on this item.
- VI. Consideration and Discussion regarding the status of the development of St. Anthony of Padua.**
Deborah Sargeant provided a report to the staff and the committee of adherence and ongoing progress and will continue to monitor in regards to lights, noise and reforestation at St. Anthony of Padua.
- VII. Consideration and Action of the Applications and Covenant Violations.**
 1. Consideration and action for proposed window graphics.
Nutty Scientists
8000 McBeth Way Suite 165
Lot 850, Block 499, Section 46 Village of Sterling Ridge
This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve as submitted and comply with the The Woodlands Commercial Planning and Design Standards: One (1) white vinyl die-cut or “engraved look” window graphic of the registered name and/or logo of the Tenant is permitted on the interior surface of the glass adjacent to or on the Tenant’s primary entry door and must not exceed two (2) square feet in area. The motion carried unanimously.
 2. Consideration and action for approval of building mounted sign and two arcade signs
Natural Pawz at Sterling Ridge

6700 Woodlands Parkway Suite 410
Lot 200, Block 499, Section 0000 Village of Sterling Ridge

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. A representative for Natural Pawz was present to address the committee. It was moved by Deborah Sargeant and seconded by Ken Anderson to approve the arcade signs as presented and that the building sign should be centered and in black and white. The motion carried unanimously.

3. Consideration and action for approval of building mounted sign, monument sign panel, and window graphics
Low T Center
8105 Kuykendahl Road Suite 200
Lot 4100, Block 257, Section 47 Village of Alden Bridge
This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. It was moved by Deborah Sargeant and seconded by
4. Consideration and action for approval of a monument sign.
Retreat at The Woodlands
4400 College Park Drive
Lot 100, Block 51, Section 67 Village of Alden Bridge
This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve as submitted and comply with the The Woodlands Commercial Planning and Design Standards. The motion carried unanimously.
5. Consideration and action for approval of parking lot expansion
Hindu Temple of The Woodlands
7601 South Forestgate Drive
Lot 300, Block 592, Section 0000 Village of Indian Springs (TWA)
This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. A representative for the Hindu Temple was present to address the committee. It was moved by Deborah Sargeant and seconded by Ken Anderson to table action to allow neighboring residents to be notified of proposed improvements. The motion carried unanimously.
6. Request to appeal conditions of approval for the pool in regard to required tree plantings.
Charles Weimer
3 Hollow Glen Place
Lot 2, Block 1, Section 10 Village of College Park
This item was heard by the full committee. The staff provided the committee with a presentation of the request to appeal the planting conditions. It was moved by Deborah Sargeant and seconded by Walter Lisiewski to uphold the original planting conditions. The motion carried unanimously.
7. Consideration and action regarding signage at 114 North Pinto Point Circle and 118 North Pinto Point Circle.
Scott Koczman
114 North Pinto Point Circle
Lot 67, Block 1, Section 12 Creekside Park
Jacob Gorsky
118 North Pinto Point Circle
Lot 68, Block 1, Section 12 Creekside Park
Committee Review upon review of materials submitted by both parties at the meeting.
This item was heard by the full committee. The staff provided the committee with a presentation of the issues between property owners. The owner for 118 N. Pinto Point Circle was present to address the committee. It was moved by Deborah Sargeant and seconded by Ken Anderson to recommend mediation. The motion carried unanimously.
8. Variance request for a grand opening event to include inflatables, outdoor decor items, a 24ft Hot Air Balloon on the roof, several 50ft Cloud Busters, 15ft Wind Banners, Flying Banners, Pennant Banners, an Outdoor Glass Enclosed Activity Trailer and a few Building Banners.

Dick's Sporting Goods/The Woodlands Mall
1201 Lake Woodlands Drive
Lot 0280, Block 0599, Section 0999 Village of Town Center

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. It was moved by Deborah Sargeant and seconded by Robert Heineman to approve on the condition the events and all improvement affiliated with the event are confined to the inside of the courtyard area, as noted in the submitted site plan. Additionally, installation must not occur prior to October 19 and must be removed no later than October 25th. All events and activities must occur in accordance with the hours specified under the Commercial Planning and Design Constructions Hours of Operation. Approval by this committee does not constitute approval by any additional entity, such as the County. The owner must obtain approval by the entities. Any signage (flags, spinners, banners etc.) are prohibited outside of the event area. The motion carried unanimously.

9. Consideration and action for the addition of a patio.

Panda Express
3375 College Park Drive
Lot 0813, Block 0388, Section 0999 Village of College Park

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. It was moved by Robert Heineman and seconded by Ken Anderson to deny the variance as presented and suggest the owner consider redesigning an outdoor patio area to the rear of the property and maintain the existing landscaped bed at the front. The motion carried unanimously.

10. Consideration and action for the addition of a covered canopy to allow for drive thru pickup of groceries and will reduce the number of existing parking spaces on the property.

Walmart #3213
3040 College Park Drive
Lot 9007, Block 0555, Section 0000 Village of College Park

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. A representative for Walmart was present to address the committee. It was moved by Robert Heineman and seconded by Ken Anderson to table and request that Walmart resubmit plans to include a scaled down version of the canopy. The motion carried unanimously.

11. Consideration and action for the addition of a sign package for new drive thru canopy.

Walmart #3213
3040 College Park Drive
Lot 9007, Block 0555, Section 0000 Village of College Park

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. A representative for Walmart was present to address the committee. It was moved by Robert Heineman and seconded by Ken Anderson to table and request that Walmart resubmit plans to include a scaled down version of the canopy and a complete sign package for review. The motion carried unanimously.

12. Consideration and action to replace existing antennas for equipment upgrade.

Crown Castle/As Agent for T-Mobile
1090 Lake Front Circle
Lot 0901, Block 0599, Section 0999 Village of Research Forest

This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve the antenna replacement on the following conditions:

- The height of the antenna may NOT be increased.
 - Recommended structural engineering needs to be completed per the engineering report (foundation) prior to changing out the antenna. Provide a full set of engineered drawings.
 - Color of new antenna should match existing antenna or match the existing support structure color.
- Installation must be in accordance with the specifications. Approval by this committee does not constitute approval by any additional entity. It is the owner's responsibility to obtain those approvals. The motion carried unanimously.

13. Consideration and action for the remodel of an existing storefront and rear entrance.
Tesla
9595 Six Pines
Lot 7112, Block 0599, Section 0999 Village of Town Center
This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. It was moved by Robert Heineman and seconded by Ken Anderson to approve the storefront modifications as presented. The committee suggested the brick be painted a softer white color. The motion carried unanimously.
14. Consideration and action for the sign package for a new tenant that includes two building and two blade signs.
Tesla
9595 Six Pines
Lot 7112, Block 0599, Section 0999 Village of Town Center
This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. It was moved by Robert Heineman and seconded by Ken Anderson to approve the sign package on the condition that the sign at the rear elevation be reduced to 12” in height to match the sign at the front elevation. The motion carried unanimously.
15. Consideration and action for the addition of directional signs for a pharmacy drive thru.
Medical Arts Center II
17350 St. Luke’s Way
Lot 7711, Block 0555, Section 0999 Village of College Park
This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. It was moved by Ken Anderson and seconded by Walter Lisiewski to allow for a directional sign that is ground mounted and does not exceed 4 feet above grade in height, and fits in with the existing signage scheme for the entire St. Luke’s campus. Additionally, directional signs painted on the pavement were approved. The motion carried unanimously.
16. Consideration and action to construct an additional access drive for the hospital that includes a monument sign and adds additional parking.
CHI St. Luke’s Health-Lakeside Hospital
17400 St. Luke’s Way
Lot 7725, Block 0555, Section 0999 Village of College Park
This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. Representatives for the hospital were present to address the committee. It was moved by Robert Heineman and seconded by Ken Anderson to approve the additional access drive, eliminating six (6) proposed parking spaces and increasing landscaping. Updated plans must be presented to staff for approval. The monument sign is approved at the new access drive and must include a formal planting area, not more than eight (8) feet wide, that must be irrigated and maintained. The motion carried unanimously.
17. Variance request to allow the installation of a temporary portable banquet style tent on the patio dining area during the holiday season.
Americas/Churrascos
21 Waterway Avenue
Lot 2629, Block 0599, Section 0999 Village of Town Center
This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve the installation of the temporary tents from December 1 through January 3 on the condition the owner place planted pots with vegetation to soften the view of the tent from the Waterway coordinate with staff to determine sufficient plantings for softening the view. Additionally, the owner must submit an application annually for the proposed installation of temporary tents. The motion carried unanimously.
18. Variance request to allow a building sign and a monument sign panel that do not match.
Pioneer Bank
1400 Research Forest Drive

Lot 5990, Block 0350, Section 1000 Village of Research Forest

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. It was moved by Deborah Sargeant and seconded by Robert Heineman to approve the monument sign without the logo and that the building sign letters are to be white in color. The motion carried unanimously.

19. Consideration and action for the addition of a name and logo on the ATM machine and door vinyl decal.

Pioneer Bank

1400 Research Forest Drive

Lot 5990, Block 0350, Section 1000 Village of Research Forest

This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve the door vinyl decal as modified and take no action on the sign and logo above the ATM, as the applicant has withdrawn this improvement from their application. The motion carried unanimously.

20. Variance request to install chiller on the rooftop that is not screened from view.

Chevron Phillips Chemical Company

10001 Six Pines Drive

Lot 9035, Block 0599, Section 0999 Village of Town Center

This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve the variance request to allow the new roof top equipment to be unscreened on the condition the new equipment is painted to match the roof, existing equipment screening and the existing un-screened equipment. The motion carried unanimously.

21. Consideration and discussion regarding maintenance of a vacant pad site.

3275 College Park Drive

Lot 0811, Block 0388, Section 0999 Village of College Park

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. It was moved by Deborah Sargeant and seconded by Ken Anderson that the monument sign is repaired with a plain grey sign face to match the College Park sign criteria and the boards on the building be painted to match the sign face. The motion carried unanimously.

22. Variance request for a proposed 24 inch retaining wall that would be located within the ten-foot side drainage easement. There is a related tree proposed for removal. Retaining walls are not approved structures for which trees can be removed.

William McCarthy

10 Hillock Woods

Lot 4, Block 2, Section 66 Village of Grogan's Mill

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. The owner and contractor were present to address the committee. It was moved by Deborah Sargeant and seconded by Ken Anderson to table the variance and request the owner contact the M.U.D. office for approval and provide the committee with updated plans. The motion carried unanimously.

23. Variance request for a proposed detached structure with incorporated fireplace that would be located in the 30-foot rear building setback.

Brian Schweiker

5 S Doe Run Drive

Lot 02, Block 01, Section 16 Village of Grogan's Mill

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. The owner was present to address the committee. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve as presented on the condition that significant vegetation is planted to the side and rear of the improvements. All improvements must meet current code and pass inspection. Approval by this committee does not constitute approval by the additional easement holders. It is the owner's responsibility to obtain those approvals and may be subject to removal for access needed. The owner must ensure placement of the approved improvements must not halt or materially impede drainage as defined in The Residential Development Standards. The motion carried unanimously.

24. Variance request for the proposed room addition that would be located beyond the 50-foot front building setback.
Dan and Judy McCarty
3 Watertree Drive
Lot 11, Block 01, Section 48 Village of Grogan's Mill
This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve on the condition the owner must plant and maintain vegetation to the exterior of the addition, similar to the existing landscaping, to soften and screen the view from the street. Additionally, the improvements meet code and pass final inspection. The owner must ensure placement of the improvement does not halt or materially impede drainage as defined in the Residential Development Standards. The motion carried unanimously.
25. Variance request for a proposed patio cover that will be constructed in the 20-foot rear building setback.
Derr Living Trust
14 Twin Feather Place
Lot 23, Block 02, Section 18 Village of Cochran's Crossing
This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve as presented. The owner must plant and maintain native evergreen vegetation around the improvement to soften and screen the view to the rear adjacent properties. All improvements must meet code and pass final inspection. The owner must ensure placement of the improvements does not halt or materially impede drainage as defined in the Residential Development Standards. The motion carried unanimously.
26. Consideration and action for proposed home business.
Nawal Ahmoud Ahmad Abdulhadi
31 Green Slope Place
Lot 32, Block 04, Section 10 Village of Cochran's Crossing
This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve on the condition the owner must reapply for a home business renewal every two years. Additionally, the permit may be revoked at any time for a violation of the Standards regarding Home Business or by the committee. The motion carried unanimously.
27. The proposed generator would encroach into the 20-foot utility access and maintenance easement.
Nancy J Devlin and Kenneth Rowland
3 Dorset Square
Lot 15, Block 01, Section 45 Village of Panther Creek
This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve on the condition the improvement must meet code and pass final inspection. Additionally, the owner must ensure placement of the improvements does not halt or materially impede drainage as defined in the Residential Development Standards. The owner must plant and maintain dense native evergreen vegetation to screen the view of the generator from adjacent tracts of land and the lake. The motion carried unanimously.
28. Variance request for a tree that is proposed for removal that is not in accordance with the Standards.
Michael and Patricia A. Wisniowiecki
22 Thorn Berry Place
Lot 16, Block 01, Section 04, Village of Indian Springs
This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve as presented. The motion carried unanimously.
29. Variance request for a proposed eight-foot fence that is not adjacent to a collector street or major thoroughfare.
Paul E. Bellamy
35 Wind Trace Court
Lot 32, Block 02, Section 18 Village of Panther Creek

This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve on the condition the owner taper the fence down to six feet where it will adjoin a neighboring fence or remain at 8 feet if the adjacent property owners submit applications for adjoining 8-foot fencing. The motion carried unanimously.

30. Variance request for a proposed patio cover with integrated summer kitchen that encroaches into the twenty (20) foot rear setback as determined by the Neighborhood Criteria for the lot.

David L. Abt

35 Lucky Leaf Court

Lot 23, Block 03, Section 30 Village of Panther Creek

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. The owner was present to address the committee. It was moved by Deborah Sargeant and seconded by Ken Anderson to table action and require that written verification from affected neighbors be submitted to staff. When verification is received it is moved to approve on the condition the owner plant and maintain native evergreen vegetation a minimum of seven (7) feet in height to the side and rear to soften and screen the view to the adjacent properties. All improvement must meet code and pass final inspection. The owner must ensure placement of the proposed improvements does not halt or materially impede drainage as defined in the Residential Development Standards. The motion carried unanimously.

31. Consideration and action regarding the owner's request to allow an additional 6 months to leave two storage PODS in her driveway during remodeling.

Stephanie Ruckert

60 Woodhaven Wood Drive

Lot 31, Block 04, Section 28 Village of Grogan's Mill

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. The owner and neighbor were present to address the committee. It was moved Deborah Sargeant and seconded by Ken Anderson to withdraw action as staff verified that the POD has been removed. The motion carried unanimously.

32. Variance request for an existing attached structure that is located within the ten-foot rear utility easement and may not be architecturally compatible with the dwelling.

Stephanie Ruckert

60 Woodhaven Wood Drive

Lot 31, Block 04, Section 28 Village of Grogan's Mill

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. The owner and neighbor were present to address the committee. It was moved by Deborah Sargeant and seconded by Walter Lisiewski to approve the variance on condition that the improvement meets current code and passes inspection. Approval by this committee does not constitute approval by the additional easement holders. It is the owner's responsibility to obtain those approvals and may be subject to removal for access needed. The owner must ensure placement of the approved improvements must not halt or materially impede drainage as defined in The Residential Development Standards. It was noted that all future improvements require application and approval prior to construction commencing. The motion carried unanimously.

33. Variance request for an existing fence that exceeds the maximum height allowed and includes portion where the face orientation is construction side out.

Michael M. Curry

7 White Fawn Drive

Lot 36, Block 02, Section 05 Village of Indian Springs

This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve as presented. The fence must meet code and pass final inspection. The motion carried unanimously.

34. Variance request for an existing storage building that exceeds the maximum height allowed for buildings that are located within an easement and is constructed of materials that do not match the dwelling.

James Hill Jr

109 E Lakeridge Drive

Lot 07, Block 02, Section 03 Village of Cochran's Crossing Forest Lake

This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to deny the variance and consent to delay enforcement based upon the execution of a memorandum of agreement requiring the owner to remove the existing storage building when the owner no longer owns the home, sells or transfers title, is no longer the primary resident or when the storage shed is in disrepair and requires removal, whichever comes first. The memorandum will be recorded in Montgomery County Real Property records and binding on the land. The motion carried unanimously.

35. Variance request for an existing seven-foot-tall fence, that was built with more than one rot board and exceeds the maximum height allowed.

Ricardo Mora

45 Red Sable Drive

Lot 08, Block 02, Section 59 Village of Grogan's Mill

This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve as presented on the condition the owner maintains the existing vegetation on the lot to soften and screen the view. The fence must meet code and pass final inspection. The motion carried unanimously.

36. Variance request for an existing green house that in not screened from the street and adjacent properties by a six-foot solid fence or six-foot evergreen vegetation.

Oscar and Connie Beard

49 Doe Run Drive

Lot 18, Block 01, Section 16 Village of Grogan's Mill

This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve on the condition the owner modify the greenhouse to a more permanent design (ex. non ridge flat corrugated panels.) and maintain the existing vegetation surrounding the green house to soften and screen the view. Allow the owner 6 months to comply with the conditions of approval. The motion carried unanimously.

37. Variance request for an existing fence that exceeds the maximum height allowed.

Richard Carroll Dye

118 Spring Mist Place

Lot 10, Block 01, Section 25 Village of Cochran's Crossing

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. It was moved by Deborah Sargeant and seconded by Walter Lisiewski to approve on the condition the owner taper the fence to meet the six (6) foot portion of fence and to maintain the existing vegetation to soften and screen the view from the street and the improvement meets code and passes final inspection. The motion carried unanimously.

38. Variance request for an existing fence that exceeds the maximum height allowed.

Timothy W Thurman

122 Spring Mist Place

Lot 09, Block 01, Section 25 Village of Cochran's Crossing

This item was heard by the full committee. The staff provided the committee with a presentation of the proposed improvements. It was moved by Deborah Sargeant and seconded by Walter Lisiewski to approve on the condition the owner taper the fence to meet the six (6) foot portion of fence and to maintain the existing vegetation to soften and screen the view from the street and the improvement meets code and passes final inspection. The motion carried unanimously.

39. Consideration and action regarding the resolution to an outstanding violation on the home, currently in litigation.

CitiMortgage, Inc. and John & Linda Norwood

36 North Rain Forest Court

Lot 29, Block 05, Section 38 Village of Grogan's Mill

This item was heard by the full committee. The staff provided a presentation regarding the condition of the home and the difficulty with the disabled vehicle in the driveway. It was then moved by Deborah Sargeant and seconded by Robert Heineman to allow the disabled vehicle to have a car cover that does not cover the tires, provided the car cover covered the front and rear bumpers. The motion carried unanimously.

40. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Gary M Birdwell

2111 Level Oak Place

Lot 36, Block 09, Section 03 Village of Grogan's Mill

This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to withdraw this item as they are engaging assistance through revitalization. The motion carried unanimously.

41. Consideration and Action to proceed with legal action, regarding failure to comply with the Covenants and Standards for outstanding violations on the home.

Tracy Dunn

2707 N Logrun Circle

Section 02, Block 01, Lot 03 Village of Grogan's Mill

This item was reviewed under the summary list as presented by staff. It was moved by Robert Heineman and seconded by Deborah Sargeant to approve the pursuit of legal action; and authorize our attorneys and staff to notify the owner of the Committee's action, what is required to cure the violations and establish a reasonable timeframe for resolution. Correspondence will include that failure to correct these violations will result in a lawsuit filed and a court hearing scheduled. Furthermore, we recommend the Township Board authorize funding of legal action, as necessary, in order to correct these violations of the Woodlands Covenants and Residential Development Standards, if the initial correspondence by the Strong Firm and the staff does not resolve these violations prior to filing the lawsuit.

VIII. Public Comments

There were no public comments.

IX. Member Comments

Walter Lisiewski and Deborah Sargeant asked about the home construction in Grogan's Mill of Longspur. The staff will coordinate a site visit to visit the property.

X. Staff Reports

There were no staff reports.

XI. Adjourn

There being no further business it was moved by Deborah Sargeant and seconded by Ken Anderson to adjourn the meeting at 8:45p.m. The motion carried unanimously.