

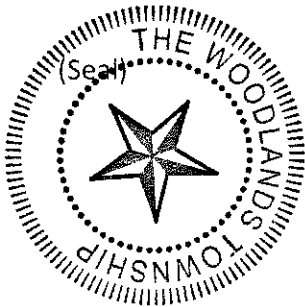
NOTICE OF PUBLIC MEETING

TO: THE AUDIT COMMITTEE OF THE WOODLANDS TOWNSHIP BOARD OF DIRECTORS AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Audit Committee of The Woodlands Township will hold a Meeting on **Thursday, October 19, 2017 at 5:00 p.m. in the Office of The Woodlands Township, Town Hall, 2801 Technology Forest Boulevard, The Woodlands, Texas**, within the boundaries of The Woodlands Township, for the following purposes:

1. Call meeting to order;
2. Receive, consider and act upon adoption of the meeting agenda;
3. Receive, consider and act upon the appointment of the Audit Committee Chairman;
4. Receive, consider and act upon the approval of the minutes from the August 18, 2016 Audit Committee meeting;
5. Review the Comprehensive Annual Financial Report for the year ended December 31, 2016 for The Woodlands Township and consider recommending approval of the Report to The Woodlands Township Board of Directors;
6. Review the Single Audit Report for the year ended December 31, 2016 for The Woodlands Township and consider recommending approval of the Report to The Woodlands Township Board of Directors;
7. Receive and consider a report comparing costs incurred for preparation of Agreed-Upon Procedures Reports with revenues recovered based on discrepancies identified in the Reports (as requested by Director McMullan);
8. Receive, consider and act upon the selection of an audit firm to prepare Agreed-Upon Procedures Reports for the years ended December 31, 2015 and December 31, 2016;
9. Receive and consider topics related to the planning for applying Agreed-Upon Procedures to evaluate whether selected hotels have complied with requirements to properly remit hotel occupancy taxes for the years ended December 31, 2015 and December 31, 2016, including the selection of hotels;

10. Receive and consider topics related to the planning for applying Agreed-Upon Procedures to evaluate whether The Woodlands Waterway Marriott Hotel and Convention Center is in compliance with the Convention Center Booking Policies for the years ended December 31, 2015 and December 31, 2016;
11. Receive and consider topics related to the planning for applying Agreed-Upon Procedures to evaluate compliance with reserve requirements contained in the Project Lease Agreement for The Woodlands Waterway Marriott Hotel and Convention Center for the years ended December 31, 2015 and December 31, 2016.
12. Consideration of items to be placed on the agenda for the next meeting; and
13. Adjournment.



Monique Sharp

Assistant General Manager
Finance and Administration
The Woodlands Township