



The Woodlands Township

2023 – 2026 Transportation Facilities Janitorial Services

C-2023-0266

Addendum 2

September 15, 2023

Note: This Addendum shall be included as part of the Bid Form Documents. Acknowledge receipt of this Addendum in the space provided on the Bid Form and on the Bid Tabulation. Failure to do so may subject the Bidder to Disqualification.

1. Q: Please confirm the service frequency is once per day, M-F between the hours on 5AM and 9PM for park and ride locations?

A: Please refer to Exhibit A, Standards and Specifications page 11 of 38, Heading Accessibility & Security, Park and Ride Facilities, Work Hours, which states:

“Park and Ride Facilities operate from 5:00 A.M. to 9:00 P.M., Monday through Friday. Due to peak hours of operations, janitorial services are to be performed between 9:00 A.M. and 4:00 P.M., Monday through Friday, unless otherwise approved in writing by the Township. Then again under the heading Trolley Operations Facility, Work Hours – Main working hours for the facility, when Township staff will be present are Monday through Friday between 6:00 A.M. and 4:00 P.M. Janitorial services can be provided Monday through Friday between 5:00 A.M. and 8:00 P.M. based on best fit for the Contractor. If services are provided when Township staff are not present, on site, it will be the responsibility of the Contractor to lock and secure all doors and gates upon departure.”

Please refer to Exhibit B – Janitorial Services Task & Frequency Schedule so you are familiar with the frequency requested.

2. Q: Please provide cleanable SQFT of each facility?

A: Please refer to General Standards, Section 1.4 and Instructions, Section 3.2. Bidders are invited to visit the facilities to familiarize themselves with the cleanable area and size of the facilities.

3. Q: What is the user load per day at each park and ride, we need this to calculate consumable restroom products.

A: Our ridership continues to remain dynamic and is subject to commuter conditions, weather, employer attendance requirements etc.; however, the average for 2023 currently is approximately 395 passengers per day through the three (3) Park and Ride. Please note, that observationally, only a small percentage or passengers use the restroom facilities ranging between 5-10 on most days and occasionally up to 50 at our highest traffic facility, Research Forest Park and Ride, due to utilization by adjacent sports field

attendees. Please also note that the buses are equipped with lavatories which reduces the facility usage at the Park and Rides as well.

4. Q: Please confirm the parking areas are not included in this RFP, only the sidewalk area roughly 6 ft around the structure.
A: Please refer to Exhibit A – Standards and Specifications, Page 9 of 38, which heading is Task and Frequency Schedule, please see Exhibit B. Exterior of facility is limited to immediate concrete walkway area bordering each facility – approximately 6 ft wide.
5. Correction of verbiage: Exhibit A – Standards and Specifications, Page 9 of 38, Section 4, which heading is Task and Frequency Schedule, remove the word “boarding” and replace with the word “bordering”.
6. Correction of Section Numbering: Exhibit A – Standards and Specifications, Page 10 of 38 delete #3 and replace with #8 for Section referencing Code of Conduct and on Page 11 of 38 delete # 4 and replace with #9 for Section referencing Accessibility & Security.
7. Correction: Exhibit D – Bid Certification, second sentence will delete the verbiage “Fire Stations Landscape Maintenance” and replace with “Transportation Facilities Janitorial Service”.
8. Correction: Exhibit H – Statement of Qualifications, Item number 4 will delete the verbiage “landscape maintenance service” and replace with “Janitorial Service”.

This Addendum must be *Signed & Returned* with your bid.

Signature

Name (please print)

Date

Email

Company

Phone